Wisconsin Partnership Program Education and Research Committee  
Collaborative Health Sciences Program Full Application Review Subcommittee  
Tuesday, June 21, 2011 – 5:00PM – 4201 Health Sciences Learning Center

**Members Present:** Dave Andes, John Brill, Shobhina Chheda, Norm Drinkwater (chair), Maureen Durkin, John Frey (phone), Cindy Haq, David O’Connor, David Page, Christine Seibert (phone), Marsha Seltzer, Rob Striker, Donald Wiebe

**Members Absent:** Neil Binkley

**Staff:** Tonya Mathison, Eileen Smith

Drinkwater called the meeting to order at 5:05pm.

1. **Overview of the review process for the competitive Wisconsin Partnership Program Education and Research Committee Collaborative Health Sciences Program**

Smith reported that the Request for Proposals for the Collaborative Health Sciences Program, released in December 2010, resulted in 22 preliminary applications. A subcommittee of the Wisconsin Partnership Program Education and Research Committee (PERC) reviewed the preliminary applications to determine those that warranted further development as full applications, and invited 12 applicants to submit full applications. Two applicants withdrew due to unforeseen circumstances. Each of the ten applications was assigned to two expert reviewers. Those reviewers make up today’s review panel. Reviewers independently evaluated their assigned applications over the past month and provided scores and comments.

The review panel’s responsibility today is to develop a ranked list of applications for consideration by the PERC. The committee will decide in July on the finalists to be interviewed, most likely five or six. PERC expects to make up to three awards.

Members were asked to review the PERC Conflict of Interest policy as well as the list of ten applications under review, and to complete a related questionnaire.

The following reviewers declared conflicts:

- **Chheda:** conflict on Dr. Wald’s proposal; wrote letter of support
- **Seltzer:** conflict on Dr. Wald’s proposal; wrote letter of support
- **Frey:** conflict on Dr. Jarrard’s proposal; personal in nature

2. **Adjournment-Closed Session: Pursuant to Wis. Stat. 19.85(1) (c), (e) and (f) to consider the faculty finalists for the competitive Wisconsin Partnership Program Education and Research Committee Collaborative Health Sciences Program. The meeting is expected to reconvene into open session.**

Chheda seconded a motion by Brill to adjourn the meeting into closed session pursuant to Wisconsin Statute 19.85(1) (c), (e) and (f) to consider the faculty finalists for the competitive
Wisconsin Partnership Program Education and Research Committee Collaborative Health Sciences Program. The motion passed by unanimous vote.

During closed session, the review panel discussed each of the ten applications. For each application, the primary and secondary reviewers provided an overview of the proposed project, along with an indication of its strengths and/or weaknesses, and any recommendations for PERC’s consideration. The discussion resulted in a ranked list of the applications for PERC’s consideration in determining the finalist candidates for interviews.

The meeting did not return to open session as there were no decisions made in closed session.

Recorder, Tonya Mathison