Members present: Rick Moss, Greg Nycz (phone), Tom Oliver, Elizabeth Petty, Jim Shull

Guest: Norman Drinkwater

Staff: Tonya Mathison, Ann McCall, Eileen Smith

1. Call meeting to order

Moss called the meeting to order at 10:30 am.

2. Decision on draft minutes from September 23, 2013

Shull seconded Petty’s motion to approve the September 23, 2013 minutes. The motion passed by unanimous vote, with one abstention (Oliver). Nycz was not yet on the phone for the vote.

3. Reviewer Subcommittee

Moss outlined the difficulties associated with establishing an ad hoc review subcommittee for each funding cycle of the New Investigator Program and the Collaborative Health Sciences Program. To improve on the process, the recommendation is to create a standing review subcommittee on which members will serve two-year terms. The subcommittee will also include community representation, as discussed at the last PERC meeting. Shull inquired about what type of community members will be asked to serve. Moss indicated that they could be disease advocates, as discussed at the previous PERC meeting, but could also be involved in other community engagement activities. Drinkwater echoed the difficulty in creating an ad hoc review subcommittee for each funding cycle and that the initial members of the standing review subcommittee could be chosen from the cadre of reliable and repeat reviewers used in the past. Petty agreed that community representation is a good addition to the review subcommittee, but that it would be important to establish a clear role for the community reviewers—perhaps reviewing on relevance or how closely it aligns with the WPP mission and vision. Oliver agreed and suggested identifying community reviewers from the larger public health community to ensure a broader perspective that is not limited to specific topic or disease. Drinkwater also mentioned that ad hoc reviewers could be added as needed to augment the subcommittee and to meet the diversity of topics covered in the proposals.

Oliver seconded Shull’s motion to recommend that the PERC create a standing subcommittee of reliable reviewers, which will incorporate community representation and will utilize ad hoc reviewers as needed.

4. Adjournment-Closed Session: Pursuant to Wis. Stat. 19.85(1) (c), (e) and (f) to consider the following: (a) Proposal by Christine Seroogy, and (b) Faculty finalists to be invited to interview for the competitive New Investigator program.

Shull seconded Petty’s motion adjourn the meeting into closed session pursuant to Wisconsin Statute 19.85(1) (c), (e) and (f) to consider (a) and (b) above. The motion passed by unanimous vote.
After a thorough discussion of Christine Seroogy’s proposal and of the New Investigator Program expert review results, Shull seconded Oliver’s motion to reconvene the meeting in open session. The motion passed by unanimous vote. Oliver seconded Shull’s motion to confirm the following votes made during closed session:

- To fund Christine Seroogy’s proposal, TITLE, as the first PERC Opportunity Grant.
- To recommend that the PERC invite the top eight New Investigator Program applicants for finalist interviews.

The motion passed by unanimous vote.

5. **Adjourn - next meeting TBD**

Moss adjourned the meeting at 11:30 am.

Recorder, Ann McCall