Minutes
UW School of Medicine and Public Health (SMPH)
Partnership Education and Research Committee (PERC)
April 14, 2014 at 5:00 pm, 4201 Health Sciences Learning Center

Members Present: David Allen, David Andes (phone), Norman Drinkwater (ex officio), Rick Moss (chair), Greg Nycz, Tom Oliver, Pat Remington, James Shull

Members Absent: Marc Drezner, Elizabeth Jacobs, Patricia Keely, Richard Page, Elizabeth Petty

Guests: Alex Adams (Family Medicine), Amy Alvig (Wisconsin Obesity Prevention Network), Amy Meinen (Wisconsin Obesity Prevention Network), Karen Timberlake (WI Population Health Institute)

Staff: Quinton Cotton, Lisa Hildebrand, Mary Jo Knobloch, Jim Krueger, Tonya Mathison, Ken Mount, Eileen Smith

1. Call meeting to order

Moss called the meeting to order at 5:05 p.m.

2. Announcements

   a. Annual declaration of conflicts of interest
   Members were asked to review the PERC conflict of interest policy and complete the related questionnaire. A copy of each member’s University Outside Activities Report will also be filed with the questionnaire.

   b. WUHF consideration of WPP 2014 – 2019 Five-Year Plan
   On March 31, 2014, Dean Golden presented the Wisconsin Partnership Program Five-Year Plan and 2012 Annual Report and Grant Outcome Reports to the Wisconsin United for Health Foundation (WUHF). WUHF accepted the annual report and requested that the Wisconsin Partnership Program work with MCW’s Advancing a Healthier Wisconsin program to develop communication materials celebrating the 10-year anniversary of the two programs. This is under development and will be released this summer.

   c. New web-based interim progress and final report review
   The WPP is piloting a new website for review of interim progress and final reports. The site gives assigned reviewers access to the report and review form as well as the original application, abstract and past progress report reviews. Overall, feedback from reviewers was positive.

3. Decision on draft February 10, 2014 minutes

Allen seconded a motion by Shull to approve the draft February 10, 2014 minutes. The motion passed by unanimous vote.
4. Monthly reports:

a. Oversight and Advisory Committee (OAC)
Remington reported on the March 12, 2014 OAC meeting. The committee reappointed Greg Nycz and Pat Remington to two-year terms as its representatives on PERC. OAC also made four grant awards:

- **Healthy Wisconsin Leadership Institute**: $1,188,260 over five years with a mid-course review after three years led by Karen Timberlake, Director of the UW Population Health Institute, to provide continuing education, training and technical assistance that builds capacity among community leaders across the state as they work to advance local health improvement initiatives.

- **LIHF Pregnancy Risk Assessment Monitoring System**: $223,905 over 15 months to the UW Survey Center and the Wisconsin Division of Public Health to oversample African American births in the four LIHF communities (Milwaukee, Beloit, Kenosha, Racine) in order to increase PRAMS response rates and provide baseline data estimates and a resource for tracking progress toward LIHF’s overall goals.

- **Racine LIHF Collaborative**: $1,040,998 over five years to Racine Kenosha Community Action Agency

- **Kenosha LIHF Collaborative**: $750,000 over five years to Kenosha County Division of Health

In April, OAC will have a strategic planning retreat focused on board development and implementation of the WPP 2014 – 2019 Five-Year Plan. The retreat will be led by Pat Alea, an experienced facilitator.

b. PERC Executive Committee
Moss reported on the April 1, 2014 PERC Executive Committee meeting. Recommendations of the Executive Committee will be shared associated with relevant agenda items that follow.

5. Adjournment-Closed Session: Pursuant to Wis. Stat. 19.85(1) (c), (e) and (f) to make a funding decision on Strategic Application for Wisconsin Obesity Prevention Initiative. The meeting is expected to reconvene into open session.

Shull seconded a motion by Oliver to enter closed session pursuant to Wisconsin statute 19.85(1) (c), (e) and (f) to make a funding decision on Strategic application for Wisconsin Obesity Prevention Initiative. The motion passed by unanimous vote.

The following PERC members declared conflicts of interest and left the room during discussion and the vote:

- David Allen, Center for Collaborative Health Equity ICTR Core
- Pat Remington, Collaborator

After thorough discussion on the development of the obesity prevention initiative and the funding recommendation of the Executive Committee, Oliver seconded a motion by Nycz to return to open session. The motion passed. Allen and Remington were not present for the vote.

Nycz seconded a motion by Shull to reaffirm the following vote made in closed session: PERC approves funding for the Wisconsin Obesity Prevention Initiative totaling $7.5 million over five years with the following contingencies: (1) PERC will conduct an in depth review of progress at the end of year two,
including consideration of the written report and an in-person presentation to the committee, and provide advice and guidance, and, (2) at the end of year three, PERC will again assess progress and determine if funding should continue in years four and five. Nycz noted that OAC is committed to supporting this initiative as part of the WPP Five-Year Plan, but the details of OAC’s support are still being determined.

The motion passed. Allen and Remington abstained.

6. PERC Executive Committee recommendation on proposed PERC Review Subcommittee membership and review process

Drinkwater, PERC Review Subcommittee chair, led discussion of the membership of PERC’s new standing Review Subcommittee. He asked PERC to look over two lists of proposed reviewers: (1) 46 content reviewers, and (2) four community representatives. Most of the content reviewers have served as expert reviewers of full applications during past New Investigator and/or Collaborative Health Sciences funding cycles. The community reviewers came highly recommended and have served as reviewers for ICTR CAP. The PERC Executive Committee had an opportunity to look over the two lists at its April 1, 2014 meeting and added several content reviewers to ensure broad expertise. There was general agreement by PERC that the lists as proposed included appropriate expertise and broad departmental and community representation.

Smith will contact the proposed reviewers to determine their interest in serving and will provide an update to PERC in May. It is anticipated that the committee will include about 18-20 content reviewers. If each of the four proposed community representatives are interested in serving, two will be immediately appointed with staggered terms with the remaining two appointed at a later date as needed.

7. Decision on New Investigator Program 2014 Request for Proposals

Drinkwater provided an overview of the draft New Investigator Program (NIP) 2014 Request for Proposals (RFP). The PERC Executive Committee reviewed an earlier draft of the RFP in April which led to additional updates. Changes primarily reflect implementation of the Wisconsin Partnership Program 2014 – 2019 Five-Year Plan. The RFP encourages applications in a broad range of topics, including, but not limited to: obesity, health disparities, education and mental health. Dissemination was added to the review criteria. The review process has been reworked to include community representatives on the expert review panel (Review Subcommittee) who will consider project alignment with the WPP Five-Year Plan mission, vision and desired outcomes, as well as relevance and potential impact on health in Wisconsin. Applicants will be reminded that the expert review panel will assess the potential impact on health. Moss reported that the Executive Committee recommended PERC’s approval of the NIP 2014 RFP. Shull seconded a motion by Remington to approve the NIP 2014 RFP. The motion passed by unanimous vote.

8. Decision on Opportunity Grants application guidelines

Moss provided an overview of the draft application guidelines for PERC’s new Opportunity Grants Program, which was developed as part of the Wisconsin Partnership Program 2014 - 2019 Five-Year Plan. In February, the Executive Committee discussed the application guidelines and recommended bringing the guidelines to PERC for acceptance. Grants of $50,000 to $100,000 over one year will
support high-profile, innovative education and research projects benefiting the health of the people of Wisconsin. Once approved by PERC, Moss plans to announce the Opportunity Grants Program at a combined chairs meeting. An overview of the program, including the link to the preliminary application, will be available on the Wisconsin Partnership website. Applications will be reviewed and awarded by the PERC Executive Committee on a rolling basis. In response to a question from Remington, Moss indicated that the Executive Committee would prefer to review groups of full applications to ensure competition. However, applications requiring quick turnaround will be accommodated when appropriate. Oliver seconded a motion by Nycz to approve the Opportunity Grants application guidelines. The motion passed by unanimous vote.

9. Discussion and decision on acceptance of Maureen Smith’s response to conditions of 2013 Targeted award, Health Innovation Program

Moss reported that Greg Nycz and Tom Oliver reviewed Maureen Smith’s response to the conditions PERC set as part of its 2013 Targeted award for the Health Innovation Program. As a reminder, Moss reviewed the following conditions set by PERC in July 2013:

1. Submit a description of the process used to allocate HIP resources, including how an investigator makes a request, the criteria used to evaluate the request, and how a decision is reached to respond to the request.
2. The committee continues to be interested in more details regarding HIP’s impact on health and health care in Wisconsin and is requesting a plan describing how impact will be measured.
3. PERC has made a commitment to a major obesity initiative in the Wisconsin Partnership Program 2014-2019 Five-Year Plan. The committee is paying attention to how the obesity initiative can be aligned with its major grants, such as HIP. Therefore, PERC is seeking assurance of collaboration between HIP and the obesity initiative, especially in regard to evaluating the role of health care systems in obesity prevention.

The Executive Committee discussed Maureen Smith’s response on April 1, 2014, and, after discussing the reviewers’ comments, recommended that PERC accept her written response and require that annual progress reports address the three award conditions listed above. In addition, to ensure transparency, the annual progress reports must include a list of all funding sources for HIP and their balances to-date, including specific detail on how the PERC funds are expended. Oliver seconded a motion by Remington to accept the recommendation of the Executive Committee. The motion passed by unanimous vote. Eileen Smith agreed to follow up with Maureen Smith to discuss PERC’s decision.

10. Consent Agenda

The PERC unanimously accepted the recommendations of the assigned reviewers and passed the following resolution:

a. Resolution, acceptance of interim progress reports: 
   1) Farrell Targeted (2307) Faculty Recruitment in Maternal and Child Health (Interim, 24 month)
   2) Lang NIP (2561), Circulating Tumor Cells in Renal Cell Carcinoma: Biomarkers for Personalized Medicine (Interim, 12 month)
   3) Mele NIP (2563), Dissecting cross-species transmission of influenza virus (Interim, 12 month)
Moss announced that Deborah Ehrenthal, MD, MPH, a maternal and child health expert, had accepted a position in the Department of Obstetrics and Gynecology as an associate professor. She will serve as the faculty leader for the Lifecourse Initiative for Healthy Families. Dr. Ehrenthal was Director of Health Services Research for Women and Children at Christiana Care Health System and Associate Professor of Medicine and Associate Professor of Obstetrics and Gynecology at the Jefferson Medical College of the Thomas Jefferson University.

11. Discussion of and decision on interim progress reports:

   a. **Davis NIP (2557), Cholecystokinin in the survival of human pancreatic islets (Interim, 12 month)**
   
   Allen summarized his and Keely’s reviews of Dawn Davis’ 12-month interim progress report for her New Investigator Program award, Cholecystokinin in the survival of human pancreatic islets. The reviewers commented that while the project is innovative, the PI has faced technical difficulties with its implementation, in particular related to the primary human islets. Nycz seconded a motion by Allen to accept the report with a request that the Principal Investigator submit an explanation of the detailed plans to successfully complete the project and the budget needed to do so. If additional funds are needed, the PI must list a potential funding source. The motion passed by unanimous vote.

   b. **Drezner Targeted (2368), Institute for Clinical and Translational Research (ICTR) (Interim, 12 month)**
   
   Drinkwater and Remington summarized their reviews of Marc Drezner’s 12-month interim progress report for his Strategic award, Institute for Clinical and Translational Research. Overall, the reviewers agree that ICTR is making significant progress towards its goals and objectives. After further discussion, Nycz seconded a motion by Remington to accept the report with a request that the Principal Investigator respond to the following questions:
   - Are there plans to align the ICTR pilots with other WPP awards, i.e., the Collaborative Health Sciences, New Investigator and Community-Academic Partnership awards?
   - The budget narrative includes an extensive list of personnel. Please add titles and categorize personnel by major area.
   - What portion of ICTR’s sub-goals are supported by PERC?
   - What fraction of ICTR’s shared services, in particular, biostatistics and bioinformatics, are supported by user fees or dollar contributions from supported grants? What is the goal for cost recovery?
   
   The motion passed by unanimous vote.

   c. **Nagle NIP (1985), Cystic Fibrosis MRI: Tracking Lung Function and Response to Therapy (Interim, 24 month)**
   
   Allen and Shull summarized their reviews of Scott Nagle’s 24-month interim progress reports for his New Investigator Program award, Cystic Fibrosis MRI: Tracking Lung Function and Response to Therapy. The reviewers shared their concerns that following a one-year no cost extension, the Principal Investigator has not been able to make adequate progress toward accomplishing the two project aims. Following further discussion, there was general agreement by PERC that Moss and Smith should meet with the Principal Investigator to gather more information and make a determination of whether the project is feasible with another one-year extension. Moss and Smith will bring a recommendation to PERC at a future meeting. There was no action taken on the report.
12. Adjourn – next meeting May 12, 2014

Moss adjourned the meeting at 6:25 p.m.

Recorder, Tonya Mathison