Minutes
UW School of Medicine and Public Health
Partnership Education and Research Committee (PERC) Executive Committee
July 28, 2014, 10:00 a.m., 4250 Health Sciences Learning Center

Members Present: Elizabeth Jacobs, Rick Moss (chair), Greg Nycz (phone), Elizabeth Petty, Jim Shull

Members Absent: Tom Oliver

WPP Staff: Tonya Mathison, Amanda Price, Eileen Smith

Guest: Norman Drinkwater

1. Call meeting to order

Moss called the meeting to order at 10:05 a.m.

2. Discussion and decision on draft minutes from June 23, 2014

The draft June 23, 2014 minutes were unanimously approved following a motion by Jacobs which was seconded by Shull.

3. Decision on application guidelines for PERC Opportunity Grants Program

Following a motion by Jacobs which was seconded by Shull, the Executive Committee unanimously recommended that PERC approve the application guidelines for the Opportunity Grants Program. Grants of $50,000 to $100,000 over one-year will support high-profile, innovative education and research projects benefiting the health of the people of Wisconsin. To be responsive, applications will be reviewed and awarded by the PERC Executive Committee on a rolling basis. Award decisions will be reported to PERC.

4. Adjournment-Closed Session: Pursuant to Wis. Stat. 19.85(1) (c), (e) and (f) to consider: faculty finalists to be invited to interview for the Collaborative Health Sciences Program, faculty finalists to be invited to submit full applications for the New Investigator Program and preliminary Opportunity Grant application for “Building an Accessible Database of Patient Experience for the U.S.”

Following a motion by Nycz and a second by Shull, the PERC Executive Committee unanimously voted to adjourn the meeting into closed session pursuant to Wisconsin Statute 19.85(1) (c), (e) and (f) to consider: (1) faculty finalists to be invited to interview for the Collaborative Health Sciences Program, (2) faculty finalists to be invited to submit full applications for the New Investigator Program and (3) preliminary Opportunity Grant application for “Building an Accessible Database of Patient Experience for the U.S.”

Collaborative Health Sciences Program: Drinkwater presented an overview of the review process for the seven full applications for the 2014 cycle of the Collaborative Health Sciences Program. The Executive Committee’s review materials included the applications, final scores and ranking of the applications along with the reviewer comment summaries. Members of the PERC Review Subcommittee, made up of content experts and community representatives, independently reviewed the applications and met on July 17, 2014 to discuss and rank the applications.
Jim Shull declared a conflict of interest as chair of Drs. Alexander and Lambert’s department, Oncology. Shull did not participate in the discussion of the relevant applications and did not vote.

The Executive Committee reviewed the ranking and review materials and made a recommendation to PERC which was confirmed in open session.

**New Investigator Program**: Drinkwater presented an overview of the review process for the 35 preliminary applications for the 2014 cycle of the New Investigator Program. The Executive Committee’s review materials included the applications and the initial ranking of the applications along with the reviewer comments and notes. PERC Executive Committee members had independently evaluated the preliminary applications. The Executive Committee discussed the applications and made a recommendation to PERC which was confirmed in open session.

The following members declared conflicts of interest and did not participate in the discussion of and did not score or vote on the relevant applications:

- Jacobs: Michael Repplinger (Jacobs is a mentor), Ryan Westergaard (Jacobs is a mentor)
- Shull: Kristen Mary Malecki (Shull is chair of Oncology, Bradfield’s dept., a Collaborator)

**Preliminary Opportunity Grant application for “Building an Accessible Database of Patient Experience for the U.S.”**: Moss provided an overview of Dr. Pandhi’s preliminary application for “Building an Accessible Database of Patient Experience for the U.S.” and summarized a letter from Marc Drezner, Director of the Institute for Clinical and Translational Research (ICTR). First developed at Oxford University, the Database of Patients’ Experiences (DIPEx) has been implemented in nine countries. DIPEx provides reliable, useful information about patients’ and caregivers’ experiences with a wide variety of health conditions. PERC’s matching funds—along with other UW-Madison funders, including ICTR—support an application to DIPEx International, which if successful, will make the UW School of Medicine and Public Health the host institution for the database in the U.S.

After discussing the applications, Shull seconded a motion by Nycz to return to open session. The motion passed by unanimous vote.

Nycz made a motion, which passed unanimously, to confirm the following votes made in closed session.

- **Collaborative Health Sciences Program**: Motion to recommend that PERC interview the top-four ranked applicants. Interviews will take place at the September 8, 2014 PERC meeting.
- **New Investigator Program**: Motion to recommend that PERC invite the 17 top-ranked applicants to submit full applications. Full applications are due September 11, 2014.
- **Preliminary Opportunity Grant application for “Building an Accessible Database of Patient Experience for the U.S.”**: Motion to award $45,000 over two-years to Nancy Pandhi, MD, PhD, MPH, Family Medicine, for “Building an Accessible Database of Patient Experience for the U.S.” Dr. Pandhi will be required to submit a full application, which will be made available to PERC at its August 11 meeting, and report to the Wisconsin Partnership Program on the decision by DIPEx International.

5. Adjourn

Moss adjourned the meeting at 11:05 a.m.
Recorder, Tonya Mathison