Partnership Education and Research Committee (PERC)
Review Subcommittee Meeting
October 22, 2015, 5PM
Harting Mullins Conference Room - 4201 Health Sciences Learning Center

Members Present: Alarid, Elaine; Bekx, Mary Tracy; Connor, Ellen; Crouse, Byron; Cryns, Vincent; Drinkwater, Norman (CHAIR); Fost, Norman; Gould, Michael; Gumperz, Jenny; Hermann, Bruce; Jeraj, Robert; Kamp, Timothy; Mahoney, Jane; Marker, Paul; Matsumura, Jon; Mecozzi, Sandro; Neary, Elizabeth; Safdar, Nasia; Schwartz, Brad; Seibert, Christine; Size, Tim; Sondel, Paul; Striker, Rob; Sussman, Michael (phone); Woods, Jon; Zhang, Jing

Members Absent / Not Asked to Participate: Benca, Ruth; Brown, Randall; Cox, Elizabeth; Durkin, Maureen; Gern, James; Greenberg, Caprice; Maganti, Rama; Schoeller; Smith, Maureen; Zagzebski, James

Staff Present: Mathison, Tonya; Smith, Eileen

1. Call meeting to order

Drinkwater called the meeting to order at 5 p.m. He welcomed the Review Subcommittee members and asked for brief introductions.

2. Overview of the application review process

The Request for Proposals for the New Investigator Program, which was released in May 2015, resulted in 37 preliminary applications. Following review by the PERC Executive Committee, which is made up of a representative group of PERC members, PERC invited 17 applicants to submit full applications. Two applicants withdrew. Each full application was assigned to a primary and secondary content reviewer and a community reviewer. Reviewers independently evaluated their assigned applications over the past month and provided scores and comments. Following a discussion of all 15 applications today, the review subcommittee will develop a ranked list of applications for consideration by PERC, which will decide in November on the finalists to be interviewed. PERC expects to make four awards.

3. Adjournment-Closed Session: Pursuant to Wis. Stat. 19.85(1) (c), (e) and (f) to consider the faculty finalists for the Partnership Education and Research Committee New Investigator Program.

Kamp seconded a motion by Mecozzi to adjourn the meeting to closed session pursuant to Wisconsin Statute 19.85(1) (c), (e) and (f) to consider the faculty finalists for the Partnership Education and Research Committee New Investigator Program. The motion passed by unanimous vote.

Smith asked members to review PERC’s conflict of interest policy and declare any conflicts related to the 15 applications under discussion. The following conflicts were declared:
- Elaine Alarid was conflicted as Amy Fowler’s mentor.
- Vincent Cryns is chief of the Division of Endocrinology, Diabetes and Metabolism in the Department of Medicine. He was conflicted on applications from the following three faculty in his division:
  - Michelle Kimple
  - Dudley Lamming
  - Matthew Merrins
Jane Mahoney was conflicted on Yao Liu’s application. 
Jon Matsumura is chief of the Division of Vascular Surgery in the Department of Surgery and was conflicted on an application from Dai Yamanouchim, a faculty member in the division.
Nasia Safdar was conflicted on Michael Pulia’s application. Safdar is a mentor on Pulia’s NIH K award.

Those with conflicts left the room during discussion of and did not score the particular application.

Following discussion of each of the applications, a ranked list was developed using an average of the final scores of the reviewers present. If conflicted, reviewers did not score the particular application. The ranked list will be presented to PERC at its meeting on November 9, 2015. At that meeting, PERC will decide which applicants to invite for interviews.

The meeting did not return to open session. No decisions were made in closed session.

4. **Adjourn**

Drinkwater adjourned the meeting at 7:30 p.m.

Recorder, Tonya Mathison