Minutes
UW School of Medicine and Public Health (UWSMPH)
Partnership Education and Research Committee (PERC) Executive Committee
April 27, 2015, 10:00 a.m., 4141 Health Sciences Learning Center

Members Present: Rick Moss (chair), Greg Nycz (phone), Tom Oliver, Elizabeth Petty, Jim Shull

MembersAbsent: Elizabeth Jacobs

WPP Staff: Tonya Mathison, Amanda Price, Eileen Smith

1. Call meeting to order

Moss called the meeting to order at 10 a.m.

2. Decision on March 23, 2015 draft minutes

The March 23, 2015 draft minutes were unanimously approved following a motion by Nycz which was seconded by Oliver.

3. Adjournment-Closed Session: Pursuant to Wisconsin Statute 19.85(1) (c), (e) and (f) to discuss the Collaborative Health Sciences Program preliminary applications and make a recommendation to PERC on faculty finalists to be invited to submit full applications

Oliver seconded a motion by Shull to adjourn the meeting into closed session pursuant to Wisconsin Statute 19.85(1) (c), (e) and (f) to discuss the Collaborative Health Sciences Program preliminary applications and make a recommendation to PERC on faculty finalists to be invited to submit full applications. The motion passed by unanimous vote.

Drinkwater provided an overview of the review process for the 22 preliminary applications for the 2015 cycle of the Collaborative Health Sciences Program. Committee members independently evaluated the preliminary applications and are meeting today to discuss the applications and determine which warrant further development as full applications.

Moss declared a conflict of interest on an application from Deborah Ehrenthal as she reports to Moss in his role as a senior associate dean at the UWSMPH. Moss did not score the application and did not participate in the discussion or vote on Dr. Ehrenthal’s application.

After discussing the applications, including the independent scores and comments, Oliver seconded a motion by Nycz to return to open session. The motion passed by unanimous vote. The Executive Committee unanimously passed a motion by Oliver which was seconded by Shull to reaffirm the following decision made in closed session. The Executive Committee recommended that PERC invite 11 of the 22 applicants to submit full applications. This recommendation will be presented at PERC’s May 2015 meeting.

4. Discussion and recommendation to PERC on draft 2015 New Investigator Program Request for Proposals

Mathison presented the revisions to the draft New Investigator Program 2015 Request for Proposals. The major changes focused on the biographical sketch requirements. For the full application,
biographical sketches must be in the new format required by the National Institutes for Health and include additional details on active grants and pending applications to help WPP staff review nonsupplanting. In addition, the budget requirements regarding the Principal Investigator’s salary and fringe were clarified to specify a minimum of five percent effort to be included on the budget and to require details on the sources and amount of cash matching funding if other funding is being used to cover the Principal Investigator’s salary and fringe benefits.

For clarity, Oliver recommended the following revision to the “Goal and Description” section. Replace “Proposals should advance biomedical sciences and/or promote patient care and the health of populations through prevention, diagnosis, treatment and cure of disease, and reduction of health disparities.” with “Proposals should advance scientific understanding and have the potential for translation into better population health or reduction of health disparities through prevention, diagnosis, treatment, or cure of disease.” Oliver also requested that Partnership Program staff rework the “Submission and Review Dates” to give faculty invited to submit full applications more than one month to prepare their applications. Petty wondered if the two-stage application process — preliminary and full application — was necessary. Moss responded that overhauling the review process at this time is not appropriate, but agreed that further discussion of the two-stage process — preliminary and full — should take place at a future meeting. There was general agreement by the Executive Committee to recommend that PERC approve the New Investigator 2015 Request for Proposals with the changes discussed.

5. Discussion and recommendation to PERC on Survey of the Health of Wisconsin

Moss reported on the transition of leadership for the Survey of the Health of Wisconsin following notification by Javier Nieto of his intention to step-down as the Principal Investigator. Moss and Smith met with Drs. Nieto and Malecki (Co-PI) separately to discuss this transition and next steps. Nieto and Malecki recommended Paul Peppard as a replacement. Dr. Peppard is an Associate Professor of Population Health Sciences who is the Principal Investigator of the Wisconsin Sleep Cohort Study and also has been involved with SHOW since its inception. Moss and Smith recently met with Dr. Peppard and recommended him as an ideal candidate. The Executive Committee supported Dr. Peppard’s nomination and agreed to forward his name to PERC for acceptance at its May 2015 meeting.

6. Discussion and recommendation to PERC on Strategic renewal application for the Institute for Clinical and Translational Research

The Executive Committee had a preliminary discussion of the Strategic renewal application from Marc Drezner for the “Institute for Clinical and Translational Research.” The committee decided to have a special meeting in May 2015 to discuss the application in greater detail and to share recommendations and questions for Dr. Drezner to address in his presentation which was deferred to PERC’s June 15 meeting. The Executive Committee’s initial discussion included the following topics:

- Need for a key listing and defining all acronyms
- Need for additional details on the service to help investigators edit manuscripts and grants (what is the service, who provides it and why is it necessary)
- Return on investment seems to focus on new grants and research projects; provide examples of ICTR’s direct impact on health and health outcomes in Wisconsin communities.

Oliver noted that ICTR uses Types 0-4 to categorize research projects. The Executive Committee will review and discuss potential updates to its application and grant awards taxonomy at a future meeting.
7. **Adjourn – Next meeting June 22, 10-11AM, 4141 HSLC**

Moss adjourned the meeting at 11:20 a.m.

Recorder, Tonya Mathison