Members Present: Elizabeth Jacobs, Rick Moss (chair), Tom Oliver, Jim Shull

Members Absent: Greg Nycz, Elizabeth Petty

WPP Staff: Tonya Mathison, Eileen Smith

Guest: Norman Drinkwater (PERC Review Subcommittee)

1. Call meeting to order

Moss called the meeting to order at 2 p.m.

2. Announcements

There were no announcements.

3. Decision on July 27, 2015 draft minutes

The July 27, 2015 draft minutes were unanimously approved following a motion by Shull which was seconded by Jacobs. Oliver abstained since he had not attended the meeting.

4. Adjournment-Closed Session: Pursuant to Wisconsin Statute 19.85(1) (c), (e) and (f) to discuss:
   a. Collaborative Health Sciences full applications and make a recommendation to PERC on faculty finalists to be invited for interviews.
   b. Opportunity Grant application from Liz Petty for Engaging Clinicians in Online Social Learning to Close Gaps in Obesity and Mental Health Care and make a funding decision.

Oliver seconded a motion by Shull to adjourn the meeting into closed session pursuant to Wisconsin Statute 19.85(1) (c), (e) and (f) to discuss the Collaborative Health Sciences full applications and to make a recommendation to PERC on the faculty finalists to be invited for interviews, and to discuss the Opportunity Grant application from Liz Petty for Engaging Clinicians in Online Social Learning to Close Gaps in Obesity and Mental Health Care and to make a funding decision. The motion passed by unanimous vote.

Collaborative Health Sciences Program

Norman Drinkwater, PERC Review Subcommittee Chair, provided an overview of the review process for the eleven full applications for the 2015 cycle of the Collaborative Health Sciences Program. Each application was assigned to two content reviewers and two community reviewers. Reviewers independently evaluated their assigned applications and then the Review Subcommittee met to discuss the applications and to develop a ranked list for PERC.

Moss declared a conflict of interest on an application from Deborah Ehrenthal as she reports to Moss in his role as a senior associate dean at the UWSMPH. Moss did not participate in the discussion or vote on Dr. Ehrenthal's application.
The ranked list of the applications was distributed for discussion by the Executive Committee. Mathison noted a potential supplanting concern regarding one of the top ranked proposals and offered to follow-up with the applicant to get more information. The Executive Committee discussed the applications, the review summaries and the ranking.

*Engaging Clinicians in Online Social Learning to Close Gaps in Obesity and Mental Health Care*

Moss introduced discussion of the full Opportunity Grant application submitted by Liz Petty for “Engaging Clinicians in Online Social Learning to Close Gaps in Obesity and Mental Health Care.” The application was reviewed by external (non-SMPH) content experts. The Executive Committee discussed the application and the review summaries.

Following discussion of the applications and reviews, Oliver seconded a motion by Shull to return to open session. The motion passed by unanimous vote.

The Executive Committee unanimously approved a motion by Shull which was seconded by Oliver to confirm the following action taken in closed session:

- **Collaborative Health Sciences Program:** Recommend that PERC invite the top-seven ranked applicants for interviews. This will be presented at the August 31, 2015 PERC meeting. Additional information will be sought from the applicant with a potential supplanting issue before PERC makes its decision on the interviews.
- **Engaging Clinicians in Online Social Learning to Close Gaps in Obesity and Mental Health Care:** Dr. Petty was asked to submit a revised budget and supplemental information which would amend the full application as follows:
  - Given the scope of the proposal, increase the budget to no more than $150,000 over 1.5 to 2 years, increase content expert effort or honoraria payments and include a list of planned faculty experts.
  - Consider selecting one topic area—either obesity or mental health—to pilot before expanding to include other topics.
  - Enhance the proposed evaluation plan in response to the feedback from Reviewer #1.

The motion passed by unanimous vote.

5. **Discussion and recommendation to PERC on revisions to conflict of interest policy**

Smith reported that WPP staff are completing an annual review and update of the WPP policies and procedures, which includes PERC’s conflict of interest policy. Smith proposed a number of revisions that were discussed. An updated policy reflecting the Executive Committee’s discussion will be brought to a future meeting. Any changes to the policy must be accepted by the full committee.

6. **Adjourn**

Moss adjourned the meeting at 10 a.m.

Recorder, Tonya Mathison