Minutes
UW School of Medicine and Public Health (UWSMPH)
Partnership Education and Research Committee (PERC)
May 9, 2016 at 5 p.m. ~ 4201 HSLC, Harting-Mullins Conference Room

Members Present: David Allen, Tracy Downs, Marc Drezner, Corinne Engelman, Rick Moss (chair), Greg Nycz, Richard Page, Elizabeth Petty, Pat Remington, James Shull

Members Absent: Norman Drinkwater (non-voting ex officio), Elizabeth Jacobs, Patricia Keely

UW-Madison Chancellor’s Liaison: Paul DeLuca

Staff: Quinton Cotton, Andrea Dearlove, Mike Lauth, Tonya Mathison, Ken Mount, Anne Pankratz, Eileen Smith, Nathan Watson, Kate Westaby

Guests: Paul Peppard and Kristen Malecki (SHOW)

1. Call meeting to order

Moss called meeting to order at 5:05 pm.

2. Announcements

   a. Welcome new PERC members

   Moss welcomed two new PERC members:
      - Tracy Downs, Associate Professor in the Department of Urology and Director of the Bladder Cancer and Intravesical Therapy Program. He is representing the clinical faculty.
      - Corinne Engelman, Associate Professor in the Department of Population Health Sciences. She is representing the public health faculty.

   b. September 7, 2016 Advancing Health Equity conference

   Smith reported that registration will open next week for the September 7, 2016 Wisconsin Partnership Program conference “Advancing Health Equity: Working together to understand and improve health for all.”

   c. No PERC meeting in June (June 13, 2016 meeting cancelled)

   The June 13, 2016 PERC meeting has been cancelled. The next meeting will be on July 11.

3. Decision on April 11, 2016 draft minutes

Page seconded a motion by Remington to approve the draft April 11, 2016 minutes. The motion passed by unanimous vote.

4. Presentation of draft Wisconsin Partnership Program 2015 Annual Report and Grant Outcomes Report

Drafts of the Wisconsin Partnership Program 2015 Annual Report and Outcome Report were posted with the meeting materials. Moss indicated that any feedback or comments on the reports should be sent to Eileen Smith and Anne Pankratz. The reports will also be posted on the WPP website for public comment.
5. Progress report presentation on PERC Strategic Grant, “Survey of the Health of Wisconsin”

Paul Peppard and Kristen Malecki, Co-Directors of the “Survey of the Health of Wisconsin (SHOW),” presented the project’s 12-month progress report. SHOW tracks trends in priority health indicators, data which is then used to research the multiple determinants of health and health disparities in the state. To-date, SHOW has recruited over 5,000 participants from 62 of Wisconsin’s 72 counties. A biorepository includes serum, plasma, urine and DNA from nearly 4,000 participants.

PERC accepted the written report at its April 2016 meeting. When PERC renewed funding for SHOW in 2015, the committee set a number of metrics by which progress would be assessed, for example: applications to leverage additional funding, number and nature of outreach activities in use of SHOW data, and data on utilization of SHOW’s biorepository. There was strong agreement that the project team was responsive and was addressing each metric with success. Of particular interest to PERC was the hiring of a new Research and Grant Facilitator to engage researchers across campus and further develop SHOW as a shared service.

6. Regular reports

   a. Quarterly financial report on Wisconsin Partnership Program endowment value and cash balances
   Mount provided an overview of the WPP quarterly financial report, including descriptions of each of the accounts—spendable, quasi-endowment and endowment. He presented the report through December 31, 2015. The projected value of the permanent endowment was $319.4 million. The total spendable balance, including the spendable and quasi-endowment accounts, was $40.3 million.

   b. Oversight and Advisory Committee monthly report
   Remington reported on the April 20, 2016 Oversight and Advisory Committee (OAC) meeting. The OAC discussed the notices of intent for the Community Opportunity Grants Program. Grants are $50,000 over two years in support of implementation and evaluation strategies that address community-identified health priorities. The OAC advanced twelve of nineteen notices of intent to full applications. The committee made recommendations on ways to increase the number of applicants and strategies for making UW resources accessible to community organizations.

   c. PERC Executive Committee monthly report
   Moss reported on the April 25, 2016 PERC Executive Committee meeting. Recommendations on topics discussed at the meeting will be presented during the following two agenda items (#6 & #7).

7. Decision on PERC Guiding Principles for Matching Funding

Moss reported that over the past several months, the Executive Committee has drafted and refined the new “PERC Guiding Principles for Matching Funding.” The definitions and principles will guide PERC’s decisions in regard to the provision of matching funds, either as institutional or competitive match, related to its Strategic Grants Program. After Moss gave an overview of the guiding principles, the “PERC Guiding Principles for Matching Funding” were unanimously approved as distributed following a motion by Page and a second by Petty.
8. **Discussion and decision on New Investigator Program 2016 Request for Proposals**

Norman Drinkwater, PERC Review Panel chair, provided an overview of proposed changes to the New Investigator Program 2016 Request for Proposals (RFP). In addition to several editorial changes for clarity, the draft RFP included the following revisions:

- **Full Application Abstract and Relevance**: At the request of the community reviewers, the length of abstract/relevance section was expanded to give applicants more space to address proposal relevance, which will be changed to “Impact.” Applicants are given one page for the abstract and one page for Impact.
- **Biographical Sketch**: In full applications, applicants must list all ongoing grants and pending proposals. This section was updated to explain that this information is reviewed to ensure nonsupplanting.
- **Review Process**:
  - Indicated that a brief explanation is provided to applicants whose projects are not advanced to the full application stage, and that more extensive comments are provided to all applicants at full application stage.
  - Clarified that community reviewers also score their assigned applications.

Following a motion by Nycz and a second by Shull, the PERC unanimously accepted the Executive Committee’s recommendation to approve the New Investigator Program 2016 RFP. The motion passed by unanimous vote.

9. **Discussion and acceptance of Collaborative Health Sciences Program 24-month progress report for “Multiplexed in vivo device to assess optimal breast cancer therapy” and proposed changes to aim #3 (Lee Wilke, #2667)**

Subsequent to the recommendation by the reviewers, Remington seconded a motion by Petty to accept the 24-month progress report for “Multiplexed in vivo device to assess optimal breast cancer therapy” and proposed changes to aim #3. The motion passed by unanimous vote.

10. **Adjourn – next meeting July 11**

Moss adjourned the meeting at 6:05 pm.

Recorder, Tonya Mathison