Minutes
Wisconsin Partnership Program
Evaluation Implementation Committee
10 AM, October 29, 2008 – 4141 HSCLC

Members Present: Norm Drinkwater, Susan Goelzer, Katharine Lyall, Paul Moberg, Doug Mormann, Maureen Smith

Members Absent: David Chestnut

Invited Guest: Barbara Bowers

Staff: Cathy Frey, Eileen Smith, Shannon Sparks

1. Call meeting to order

Goelzer called the meeting to order at 10:00 am.

2. Review October 15, 2008 Minutes

The draft minutes of October 15, 2008 were unanimously approved.

3. Preliminary report findings: Community-Academic Partnership Model

Bowers presented her preliminary findings from the Community-Academic Partnership Model evaluation. Bowers’ team has conducted 28 interviews and completed a preliminary analysis of the data. Bowers’ presentation and committee discussion centered on lessons to be learned from three very successful partnerships that participated in the evaluation. The committee emphasized they would like Bowers to present her findings to the OAC at a future meeting.

Discussion of recommendations to the OAC and MERC
The committee considered the following recommendation based on the findings from the Community-Academic Partnership Model focus area:

Overall, the evaluation provides evidence to support the community-academic partnership model as a framework for promoting collaborations that may contribute to health improvement. To strengthen the program and ensure the success of future partnerships, the OAC should incorporate the following program strategies in the community grants program:

- Define and consistently communicate expectations and criteria for successful partnerships
- Increase access to and make connections between academic and community partners
- Support networks to engage and offer incentives to faculty working with communities from the SMPH and throughout the UW system
- Advance opportunities for faculty development in community partnerships
- Ensure program is responsive and transparent to communities
- Incorporate program improvement elements identified through the evaluation of the community-academic partnership model

Based on the committee’s input, Frey will refine the above recommendations and circulate to the committee for approval.

4. **Review findings from the financial audit of community grantees**

Thompson presented the preliminary findings from the grant assessments conducted by Jefferson Wells as part of the governance and stewardship evaluation. All five grant assessments for 2008 have been completed and final reports from Jefferson Wells are pending. These assessments identified some potential enhancements for future RfPs relating to clarification of definitions of non-supplanting and the IRB process for human subjects research, and best practices for grant management. The committee unanimously voted to accept the report.


Frey presented the table of contents for the draft final evaluation report. The committee recommended sending WUHF and the Board of Regents the executive summary of the final report and a few examples of grant outcomes prior to the WPP’s meetings with them in November and December. The committee will meet on November 19th to approve the final evaluation report.

6. **Next steps – recommendations and discussion**

At the end of 2008, the Evaluation Implementation committee will have fulfilled its charge and can be closed. Going forward, there will need to be an evaluation subcommittee to meet evaluation needs that have been identified. Mormann suggested the existing committee make a recommendation as to what the new committee’s charge will be.

7. **Adjourn**

Goelzer adjourned the meeting at 12:18 pm.

Recorder, Shannon Sparks