Members Present by Phone: Philip Farrell, Meg Gaines, Katherine Marks, Doug Mormann, Greg Nycz, Pat Remington

Members Absent: Susan Goelzer, Cindy Haq, Chris Holmes

Staff: Cathy Frey, Lorraine Lathen (phone), Tonya Mathison, Mike Mirer, Ken Mount, Eileen Smith, Stephen Smith

1. Call meeting to order

Pat Remington called the meeting to order at 2:15pm.

2. Decision on draft minutes of February 16, 2011

Phil Farrell seconded a motion by Meg Gaines to approve the draft minutes of February 16, 2011. The motion passed by unanimous vote.

3. Decision on no cost extension request, Racine Collaborative Lifecourse Initiative for Healthy Families, The Johnson Foundation at Wingspread

Lorraine Lathen presented a no cost extension request by The Johnson Foundation at Wingspread for the “Racine Collaborative Lifecourse Initiative for Healthy Families”. She recommended OAC’s approval of the request is for $96,046 from April 1, 2011 to July 1, 2011. Greg Nycz seconded a motion by Meg Gaines to approve the no cost extension request. The motion passed by unanimous vote.

4. Discussion of and decision on Public Health Education and Training proposal, Wisconsin Population Health Service Fellowship

Pat Remington declared a conflict of interest as the former faculty leader of the Wisconsin Population Health Service Fellowship. Although not involved in developing the reapplication proposal, Remington continues to work closely with program leadership and staff. Remington asked Doug Mormann to assume the role of chair of the meeting. Mormann agreed.

Evaluation of Fellows and services provided to communities

In response to a request made at the February OAC meeting, Doug Mormann asked Pat Remington to provide an evaluation of fellows and services provided to communities through the Wisconsin Population Health Service Program. Phil Farrell asked that program leadership report on this information annually. Meg Gaines noted the increase in the percentage of fellows staying in Wisconsin. Remington responded that the increase is likely due to a change in recruitment efforts focused on retention in Wisconsin.
In view of his declared conflict, Remington left the call.

**Development of joint OAC/MERC subcommittee**

Mormann asked members to review article 2 of the proposed resolution for the Population Health Service Fellowship to convene a subcommittee of members of the Oversight and Advisory Committee (OAC) and the Medical Education and Research Committee (MERC), appointed by the respective committee chairs, to identify strategies to sustain the Wisconsin Partnership Program’s commitment to address public health needs of communities, strengthen the public health workforce and establish alternative sources of funding. No later than December 31, 2011, the subcommittee will develop a recommendation for OAC and MERC for subsequent funding of the Fellowship Program through the end of the 2009-2014 Five-Year Plan.

Greg Nycz seconded a motion by Meg Gaines to appoint the subcommittee as described in article 2 of the resolution on the Fellowship Program. Eileen Smith noted that Doug Mormann, as Vice Chair of OAC, will appoint several OAC members to the subcommittee since Pat Remington has a conflict. Meg Gaines asked Mormann to ensure balance on the subcommittee. Mormann will report to OAC on the appointments in April. The motion passed with five affirmative votes. Pat Remington had left the call and did not participate in the vote.

**Funding award decision**

Katherine Marks seconded a motion by Phil Farrell to approve the first year of funding for the Population Health Services Fellowship Program at the current level of support for four new fellows for $534,526 through June 30, 2012. The motion passed with five affirmative votes. Pat Remington had left the call and did not participate in the vote.

The resolution on the Population Health Service Fellowship is attached.

**5. Adjourn – Next meeting April 20, 2011**

Katherine Marks seconded a motion by Meg Gaines to adjourn the meeting at 2:50pm. The motion passed by unanimous vote.

Recorder, Tonya Mathison
RESOLUTION ON POPULATION HEALTH SERVICE FELLOWSHIP

March 10, 2011

1. The Wisconsin Partnership Program is committed to continued support of the Population Health Service Fellowship Program as identified in the 2009-2014 Five Year Plan. The WPP affirms that the Fellowship Program is successfully meeting its commitment to support community-academic partnerships as well as education and training opportunities for Wisconsin’s public health workforce.

2. Motion to convene a subcommittee of members from the Oversight and Advisory Committee (OAC) and the Medical Education and Research Committee (MERC) appointed by the respective committee chairs to identify strategies to sustain the WPP’s commitment to address public health needs of communities, strengthen the public health workforce and establish alternative sources of funding. No later than December 31, 2011, the subcommittee will develop a recommendation for OAC and MERC for subsequent funding of the Fellowship Program through the end of the 2009-2014 Five Year Plan.

3. Motion to approve the first year of funding for the Population Health Service Fellowship Program at the current level of support for four new fellows for $534,526 through June 30, 2012.