Members Present: Philip Farrell (phone), Meg Gaines (phone), Susan Goelzer, Cindy Haq, Chris Holmes, Katherine Marks (phone), Doug Mormann (phone), Greg Nycz, Pat Remington (Skype)

Staff: Cathy Frey, Mary Jo Knobloch, Lorraine Lathen (phone), Tonya Mathison, Mike Mirer, Ken Mount, Eileen Smith, Steve Smith

Guests: Pearl Latteier (ABC for Health)

1. Call meeting to order

Pat Remington called the meeting to order at 1:05pm.

2. Announcements

UW Foundation management fee
Eileen Smith reported that discussions are ongoing between the UW Foundation (UWF) and the Wisconsin United for Health Foundation, Inc. (WUHF) regarding the 1% annual expense recapture (i.e. management) fee charged by the UWF on the funds held on behalf of the Wisconsin Partnership Program (WPP). These discussions are expected to conclude soon. A representative of the UWF and the WUHF will be invited to present at OAC’s May meeting.

Appointments to OAC/MERC Population Health Service Fellowship Subcommittee
Doug Mormann reported on the membership of the joint subcommittee of the OAC and MERC on the Population Health Service Fellowship. OAC appointees: Doug Mormann, Chris Holmes, and Cindy Haq (chair). MERC appointees: Betty Chewning, Norm Drinkwater, and Greg Nycz.

The subcommittee, which will meet for the first time in May, is charged with identifying strategies to sustain the WPP’s commitment to address public health needs of communities, strengthen the public health workforce and establish alternative sources of funding. No later than December 31, 2011, the subcommittee will develop a recommendation to OAC and MERC for subsequent funding of the Fellowship Program.

Wisconsin Partnership Program 2010 Annual Report outline and timeline
Eileen Smith provided an overview of the proposed outline and timeline for development of the WPP 2010 Annual Report.

OAC strategic planning meeting
Eileen Smith reported that a strategic planning meeting of the OAC is being planned in September. Specific information on the agenda will be presented at upcoming meetings.
3. Decision on draft March 10, 2011 minutes

Chris Holmes seconded a motion by Greg Nycz to approve the draft minutes of March 10, 2011.

4. Discussion and decision on appointment to OAC Executive Committee

Cathy Frey reported that the OAC Executive Subcommittee has been inactive for over a year. She asked members to consider the charge, including the membership of the committee. After further discussion, Greg Nycz seconded a motion by Susan Goelzer to terminate the Executive Committee, and instead allow the OAC Officers to serve in an advisory capacity to the Chair. Eileen Smith confirmed that meetings of the Advisory Committee will operate according to Wisconsin’s open meetings and public records laws. The motion passed by unanimous vote.

5. Financial report: OAC endowment value and cash balances

Ken Mount presented the financial projections for the WPP through March 31, 2011. The projected value of the endowment is $310.8 million with a remaining cash balance of $31.6 million.

6. Medical Education and Research Committee report

Remington reported on the April 11, 2011 MERC meeting. MERC welcomed two new members: James Shull, Chair of Oncology, appointed by the Basic Science Chairs’ Caucus, and Jenny Gumperz, elected by the School’s faculty as a basic science representative.

Following a review of 23 preliminary applications for the Collaborative Health Sciences Program, MERC’s Review Subcommittee invited 12 applicants to submit full applications, due May 20. MERC anticipates inviting 6 or 7 finalists for interviews in September, and making 3 awards.

Bruce Klein, Professor of Pediatrics, presented an interim progress report on the “Wisconsin Center for Infectious Diseases”. Klein reported on efforts to further advance two of the program’s five areas of emphasis, symbiosis (beneficial role of microbes) and epidemiology of infectious disease. MERC sees both areas as important to the project’s success.

MERC discussed the evolution of WPP’s support for public health education and research. This set the stage for a discussion of a possible change in MERC’s name to be more descriptive of the comprehensiveness of its investment portfolio, encompassing the spectrum from basic science to public health. MERC will continue this discussion in May.

7. Lifecourse Initiative for Healthy Families (LIHF) report

Philip Farrell reported that he and others are engaged in a deliberative effort to recruit new members to the LIHF Steering Committee. He indicated that several strong candidates have
been nominated. Going forward, the Steering Committee will be reorienting from the planning to the implementation phase.

Two standing LIHF workgroups are making excellent progress, one focused on evaluation, and the other on communication. The Milwaukee Journal Sentinel recently initiated a series on Wisconsin’s infant mortality crisis called *Empty Cradles*. This series will have an important impact on outreach efforts related to LIHF. A data workgroup, which is independent of the WPP, is also making tremendous progress in developing improved methods of managing and analyzing data. Ron Cisler is leading this workgroup with the help of a medical student.

Three finalist candidates are being interviewed for the LIHF Program Officer position.

**Community Action Planning Grant project updates**
Lorraine Lathen provided her review of the interim progress reports for each of the four LIHF Community Action Planning Grants – Milwaukee, Kenosha, Beloit, and Racine. All four projects are making progress toward their deliverables. However, no cost extension requests are expected from all four sites. Following Lathen’s review, the OAC shared the following general feedback:

- Implement Cooperative Agreements –possibly as part of approval of the no cost extension requests– with the four sites to more closely guide their work, and to ensure consistency across the sites
- LIHF and WPP leadership to engage the Secretary of Health, the Medicaid Director, and the Medicaid Managed Care Directors in order to bring this initiative to their attention, and potentially leverage resources
- Lathen to meet with each site to prepare them for their upcoming progress report presentations to OAC, scheduled in June and July.

### 8. Community-Academic Partnership Fund

**Discussion and decision on 2011 Request for Partnerships**
Mary Jo Knobloch provided an overview of the Community-Academic Partnership Fund 2011 Request for Partnerships. The RfP has been revised to place more emphasis on referencing evidence-based information, project sustainability, dissemination of project outcomes, and measurable outcomes and evaluation. And, applicants are encouraged to use the “What Works” report. Cindy Haq seconded a motion by Greg Nycz to approve the RfP, allowing for minor edits by WPP staff, as necessary. The motion passed by unanimous vote.

**Quarterly progress and financial status report**
Mary Jo Knobloch and Steve Smith provided a quarterly report on grant progress and financial status. Knobloch reported that there are currently 38 active grants. Seven no cost extension requests have been approved recently, one required OAC’s approval as it was greater than 25% of the total award, and the remaining requests were approved administratively. WPP staff were notified in March that one project was found to be in violation of IRB. This was
discovered during an internal study by the grantee organization. No action was required by the UW-Madison IRB, as IRB review was deferred to Aurora. Outcome reports are being drafted for 18 grants that concluded in 2010. A new grantee orientation took place in March for the 14 projects awarded in December 2010. Mary Jo concluded with an overview of technical assistance and outreach efforts. Smith reported that although three projects are spending at a slow rate, overall there are no concerns on spending by grantees.

9. **Adjourn – Next meeting May 18, 2011**

Holmes seconded a motion by Nycz to adjourn the meeting at 3:30pm.

Recorder, Tonya Mathison