Minutes
UW School of Medicine and Public Health
Oversight and Advisory Committee
December 21, 2012, 11:30am, 4201 Health Sciences Learning Center

**Members Present:** Philip Farrell (phone), Susan Goelzer (phone), Cindy Haq, Katherine Marks (phone), Doug Mormann (phone), Pat Remington, Ken Taylor (phone)

**Members Absent:** Greg Nycz

**Staff:** Quinton Cotton, Cathy Frey, Mary Jo Knobloch, Tonya Mathison, Ann McCall, Ken Mount, Karen Roach, Eileen Smith, Steve Smith

**Guest:** Nancy Sugden (Wisconsin AHEC)

1. **Call meeting to order**

Remington called the meeting to order at 11:35 a.m.

2. **Decision on draft November 14, 2012 minutes**

Farrell seconded a motion by Mormann to approve the draft November 14, 2012 minutes. The motion passed by unanimous vote.

3. **Announcements**

   **Welcome new member**
   Remington welcomed Kenneth Taylor, Executive Director of the Wisconsin Council on Children and Families, as a new public member. He was recently appointed by the UW System Board of Regents to serve a four year term on OAC as an advocate for children’s health.

   **WPP 2011 Annual Report**
   Eileen Smith reported that Dean Golden presented the Wisconsin Partnership Program 2011 Annual Report to the UW System Board of Regents on December 6 and to the Wisconsin United for Health Foundation, Inc. (WUHF) on December 7. The report was well received by both entities. WUHF noted the value of the outcome reports on each concluded grant.

   **January 16, 2013 strategic planning meeting**
   The January 16, 2013 OAC meeting will be dedicated to strategic planning for the next Five Year Plan, 2014-2019. WPP staff are currently drafting the agenda and discussion guide.

4. **Discussion and decision on development and implementation grant awards for the competitive 2012 cycle of the Community Academic Partnership Fund – Community Grants Program**

   After giving an overview of OAC’s conflict of interest policy, Remington asked members to review the lists of implementation and development grant applications, and to declare any conflicts. None were declared.

   Remington indicated that it may be necessary for the OAC to discuss some aspects of some of these grant applications in closed session pursuant to Wisconsin Statute 19.85(1)(c) when the
discussion may involve issues of University of Wisconsin employee performance evaluation and/or pursuant to Wisconsin Statute 19.85(1)(e) when the discussion may involve trade secrets or proprietary information of the applicant. He clarified that any such closed session would take place immediately following the completion of the open session agenda, and that the meeting would reconvene in open session.

Knobloch provided an overview of the 2012 funding cycle for the Community-Academic Partnership Fund – Community Grants Program, including the application and review processes and the scope of the full applications. OAC had received in advance a list of the applications in rank order by type along with the executive summaries, the full applications and the summary expert reviewer comments.

Knobloch introduced the review process for the implementation and development grant applications. Applications were discussed in rank order based on the average of the three expert reviewer scores by funding category (development, small-scale implementation, large-scale implementation). Committee discussion took place after WPP staff provided an overview of each project by funding category.

Following an overview by WPP staff of each of the 19 development grant applications and discussion by OAC, Mormann seconded a motion by Haq to award funding to the following 16 grant applications as they each earned average scores of 80 and above, considered by OAC to be excellent/outstanding:

- Adopting an Easy-to-Read Medication Label in Wisconsin (2480), Health Literacy Wisconsin, a division of Wisconsin Literacy, Inc.
- CESA #9 Active & Healthy Schools (2486), Cooperative Educational Service Agency #9
- Community Action and Community Capacity Building for Type 2 Diabetes Prevention (2488), Black Health Coalition of Wisconsin, Inc.
- Community-Based EMS Pilot Project (2482), Northeast Wisconsin Technical College
- Development of a Curriculum to Support Healthy Bites, A Wisconsin Guide for Improving Childhood Nutrition (2481), Celebrate Children Foundation
- Junior Pink Shawls: Training Intergenerational Health & Wellness Messengers to Address American Indian Breast Cancer Disparities (2489), Wisconsin Pink Shawl Initiative
- Madison - Dane County Healthy Birth Outcomes (2472), Public Health for Madison and Dane County
- No Condom? No Way! E-Z Access to Health Project (2490), Urban Underground
- Prenatal Virtual Home Visitation Program, (2483), Indianhead Community Action Agency
- Safe & Healthy Food for the Hungry (2485), Wisconsin Community Action Program Association
- The Great Dane Exchange: Exploring the Reasons for the Success of the Wisconsin State Employee Health Plan Insurance Exchange for Clues to Successfully Establish Exchanges Required By the Affordable Care Act (2484), Community Advocates, Inc.
- The Menominee Community Journey to Wellness (2477), Menominee Indian School District
- The Wisconsin Health Equity Alliance (WHEA): Driving policy change to improve health in Wisconsin (2473), WISDOM
- Understanding the Role of Childhood Adversity in Adult Health Outcomes in Wisconsin (2487), Wisconsin Children’s Trust Fund
Winnebago County STI Task force - Comprehensive Sexual health Education Pilot program (2491), Winnebago County Health Department
YMCA/UW Dept of Obstetrics and Gynecology Partnership Promoting Healthy Weight in Pregnancy (2476), YMCA of Dane County, Inc.

Haq commented on the geographic scope and content of the 16 projects. Remington noted the level of engagement of the UW System, and the depth and diversity of the partnerships. The motion passed by unanimous vote.

Following an overview by WPP staff of each of the two small implementation grant applications and discussion by OAC, Farrell seconded a motion by Haq to award funding to both projects (listed below) as they each earned average scores of 80 and above, considered by OAC to be excellent/outstanding:

- Building the Mentally Healthy Workplace (2462), Mental Health America of Wisconsin
- Public Will Building to Reduce Obesity in the Latino Community of Milwaukee (2471), CORE/El Centro

The motion passed by unanimous vote.

Following an overview by WPP staff of each of the six large implementation grant applications and discussion by OAC, Goelzer seconded a motion by Mormann to award funding to the following four projects as they each earned average scores of 80 and above, considered by OAC to be excellent/outstanding:

- Adams County Community Wellness Program (2467), Adams County Health and Human Services Dept of Public Health
- Growing Farm to School: Cultivating Childhood Wellness through Gardening (2466), Community Groundworks
- Latino Youth Health Leadership Teams: Implementing the Healthy Activities Partnership Program for Youth (HAPPY II) (2470), Centro De La Comunidad/United Community Center, Inc.
- Richland FIT (2464), Richland County HHS Public Health

The motion passed by unanimous vote.

Taylor seconded a motion by Haq to award funding for “Community Safety Data Repository Project” (ID 2465) by the City of Milwaukee Mayor’s Office contingent upon receipt and satisfactory review by OAC of a written explanation of how this project will be sustained in the future with non-Wisconsin Partnership Program funding. Marks clarified that funding by OAC is not guaranteed. The motion passed by unanimous vote.

5. Lifecourse Initiative for Healthy Families update

Update on Milwaukee LIHF
Farrell reported on the December 3, 2012 LIHF Steering Committee meeting. The focus of the meeting was on discussion of options to address the challenges of the Milwaukee LIHF Collaborative, which have been outlined at prior OAC meetings. The result was the development of a statement from the LIHF Steering Committee which was shared with the Milwaukee LIHF Collaborative on December 4. Several
LIHF Steering Committee members and WPP staff attending the December 4 meeting. The statement, which was also shared with OAC, outlined the following four recommendations:

- Recruit a temporary consultant to convene and provide interim support to the Milwaukee LIHF Collaborative,
- Develop a process for identifying and selecting a backbone agency in cooperation with the LIHF Steering Committee and the Milwaukee LIHF Collaborative,
- Determine the level of financial resources for the Milwaukee LIHF Collaborative sufficient to adequately address infrastructure staffing and capacity issues, and
- Make award decisions on implementation project grants in Milwaukee that speak to the Community Action Plan, including issues related to the timing of strengthening the Milwaukee LIHF Collaborative and providing an opportunity for the Collaborative to connect with project grants.

Marks seconded a motion by Haq to accept and endorse the statement. Mormann spoke in favor of the motion, which passed by unanimous vote. Remington will convey OAC’s action through an official letter to the Milwaukee LIHF Collaborative.

Project grant applications
In September, OAC invited 33 applicants to submit full project grant applications for the Community Academic Partnership Fund – Lifecourse Initiative for Healthy Families. Three applicants withdrew, and one application was incomplete. The 29 applications submitted have been advanced for expert review. Each application has been assigned to three reviewers from a panel of 26. OAC will make a funding decision in February 2013. As noted above, action on the Milwaukee projects will likely be delayed.

6. Adjourn – Next meeting January 16, 2013

Remington adjourned the meeting at 1:35 p.m.

Recorder, Tonya Mathison