Minutes
UW School of Medicine and Public Health (SMPH)
Oversight and Advisory Committee
December 18, 2013, 1:00 p.m., 4201 Health Sciences Learning Center

Members Present: Philip Farrell, Susan Goelzer, Cindy Haq, Katherine Marks (phone), Doug Mormann, Greg Nycz, Pat Remington (chair), Ken Taylor, Barbara Zabawa

Regents Liaison: Tim Higgins

Partnership Education and Research Committee (PERC) Chair: Rick Moss

Staff: Quinton Cotton, Mary Jo Knobloch, Tonya Mathison, Ann McCall, Ken Mount, Eileen Smith

Guests: Nancy Eberle (UW Population Health Institute), Jim Krueger (Wisconsin Partnership Program), Jamie Ritchart (ABC for Health), Stephanie Veazie (UW Population Health Institute)

1. Call meeting to order

Remington called the meeting to order at 1:05 p.m.

2. Discussion and decision on draft minutes for November 20, 2013

Farrell seconded a motion by Nycz to approve the draft minutes of November 20, 2013. The motion passed by unanimous vote.

3. Announcements

Five-Year Plan and 2012 Annual Report
On December 5, Dean Golden presented to the UW System Board of Regents the Wisconsin Partnership Program 2014 – 2019 Five-Year Plan and the 2012 Annual Report and Grant Outcomes Report. The Board unanimously approved the five-year plan. The Board does not take formal action on the WPP’s annual reports, but expressed appreciation for the important yearly updates.

WPP Staff
Smith introduced Jim Krueger who will serve as the WPP’s accountant beginning December 30.

4. Partnership Education and Research Committee report

Moss reported on the December 9 and 11 PERC meetings. PERC’s New Investigator Program supports research and education projects by early-career faculty in the SMPH. Following a review by the PERC Executive Committee of 31 preliminary applications, PERC invited 15 full applications. Each application was independently reviewed by two experts who met as a panel to discuss and rank the applications. PERC interviewed eight finalists on December 9. And on December 11, PERC decided to fund five projects. Moss provided an overview of the awards which represent a distribution across the spectrum from basic to clinical to applied public health and variation in time to expected impact on health.

In response to a question by Taylor on PERC’s review process, Moss highlighted a focus on strong scientific merit as judged by the expert reviewers as well as a balance –both across the research and education continuum and the expected time to impact health. Nycz added that interviewing the finalists...
is a valuable part of the review process. In response to a comment by Haq, Moss shared highlights of PERC’s grant portfolio and related outcomes. He will prepare a formal presentation on the outcomes of PERC awards for a future OAC meeting.

5. Presentation and discussion of OAC budget projections

Mount presented an overview of the projected expenses for OAC by grant category in the years 2013 through 2018. The projections include administrative expenditures and current and future grant program expenditures for the Community Academic Partnership Grants, Workforce Development, LIHF, Opportunity Grants, and Obesity Prevention Initiative. The projections incorporate the following assumptions: (1) 7.5 percent return on endowment, (2) 4.5 percent distribution rate, and (3) a reduction of the cash balance. Highlighted were award decisions to be made by OAC later in the meeting for the 2013 Community Academic Partnership Grants and the Milwaukee LIHF Collaborative Implementation grant. Mount reviewed WPP’s spending policy which requires one-year of budgeted administrative expenditures and one-year of budgeted expenditures on existing awards. In accordance with the policy, Mount reported that the distribution rate for 2014 will continue to be 4.5 percent.

6. LiFecourse Initiative for Healthy Families

LiFH Regional Program Office update
Ron Cisler reported on the following recent activities of the LIHF Regional Program Office: conducted finalist interviews for the Administrative Program Specialist position with goal of a January 2014 start-date; continued to provide input on the recruitment of a faculty leader for LIHF; and presented a national webinar on LIHF with high participation and positive feedback (available on CUPH website). Cisler reported that over the next month the Regional Program office will help Racine and Kenosha submit their LIHF Collaborative Implementation Grant applications. A planning group will be meeting in January 2014 to discuss membership for the new LIHF Regional Working Group.

Discussion and decision on Milwaukee LIHF Collaborative Implementation Grant
Cotton asked for disclosure of member conflicts of interest on the Milwaukee LIHF Collaborative Implementation Grant proposal. None were declared. Cotton presented an overview of the application and review process which ended with his sharing the recommendation from the expert reviewers to approve the proposal. Nycz commented that United Way is an ideal agency to lead this work and expressed his hope that it will leverage funding to ensure future sustainability. As part of United Way’s annual progress review, Nycz recommended that OAC look for success in leveraging additional funds. Remington thought that a step-down funding approach from WPP is premature; the four Collaboratives will be expected to leverage funding in addition to WPP support in the future. Cotton added that a sustainability plan is required by the end of the first year. Marks noted the recommendation of the Milwaukee LIHF Transition Team which provided several funding options. She also inquired about WPP’s termination clause given prior challenges with implementing the Milwaukee Collaborative. Smith confirmed that the termination clause is standard in all WPP Memoranda of Understanding.

Goelzer seconded a motion by Nycz to award a five-year, $1.5 million grant to United Way of Greater Milwaukee to serve as the convener for the Milwaukee LIHF Collaborative at $300,000 per year based on an annual review by the OAC to assess demonstrated progress. WPP staff addressed a number of questions by members related to LIHF and implementation of the WPP 2014 – 2019 Five-Year Plan. In response to a question from Taylor on the role of the other agencies that had submitted notices of intent, Cotton indicated that all had submitted letters of commitment in support of United Way’s
application and each will play a role in the implementation of the Milwaukee Collaborative. Marks shared her concern that all who had participated in the notice of intent phase be kept well informed of the next steps by United Way. She added that it will be important to engage all key partners as this grant is implemented. In response to a question from Taylor, Nancy Eberle, LIHF Evaluator, detailed the plan for evaluating outcome measures. Haq shared her support of funding the proposal and encouraged the UW to continue engaging the community in a meaningful way. The motion passed by unanimous vote.

7. Discussion and decision on development and implementation grant awards for the competitive 2013 cycle of the Community Academic Partnership Fund*

After giving an overview of OAC’s conflict of interest policy, Remington asked members to review the lists of implementation and development grant applications, and to declare any conflicts. The following members declared conflicts:

- Haq, academic partner on Walnut Way Corp. application, #2766
- Zabawa, board member of Wisconsin Alliance for Women’s Health, #2769

Remington clarified that those with conflicts could respond to specific questions of the committee, but had to leave the room during discussion of and vote on the proposal on which they had a conflict.

Remington indicated that it may be necessary for the OAC to discuss some aspects of some of the grant applications in closed session pursuant to Wisconsin Statute 19.85(1)(c) when the discussion may involve issues of University of Wisconsin employee performance evaluation and/or pursuant to Wisconsin Statute 19.85(1)(e) when the discussion may involve trade secrets or proprietary information of the applicant. He clarified that any such closed session would take place immediately following the completion of the open session agenda, and that the meeting would reconvene in open session.

Knobloch presented an overview of the application and review process for the 2013 cycle of the Community Academic Partnership Fund and made a recommendation to fund all development and implementation proposals with average total scores of 85 or greater.

Remington proposed first taking action on the development and implementation grants with an average total score of 85 or higher. Nycz seconded a motion by Farrell to fund all proposals in all categories, development and small-scale and large-scale implementation, with an average total expert reviewer score of 85 or greater. He removed from consideration in the motion, application #2766 given Haq’s conflict. To enhance geographic diversity – an emphasis in the RfP—Mormann recommended also funding #2774, a development proposal from the Aging and Disability Resource Center in Monroe, WI. With Nycz’s acceptance, Farrell amended the motion to include #2774. The amended motion passed by unanimous vote. Remington restated the motion as follows: fund all proposals in all categories with an average total expert reviewer score of 85 or greater, excluding #2766, with an amendment to also fund #2774.

Haq left the room. Goelzer seconded a motion by Nycz to fund #2766, a large-scale implementation proposal from Walnut Way Corp. The motion passed with seven affirmative votes. Haq was not present for the vote.
Smith indicated that with implementation of the WPP 2014 – 2019 Five-Year Plan, OAC will have an opportunity to discuss and revise as appropriate the application and review process for the Community Academic Grants.

8. Adjourn

Remington adjourned the meeting at 3:15 p.m.

Recorder, Tonya Mathison