Members present: Fritz Broekhuizen, Georgia Cameron, Ron Cisler, Deborah Embry, Phil Farrell (co-chair), Cindy Haq, Mark Huber, Tito Izard, Sheri Johnson, Katherine Marks (co-chair), Stephen Ragatz, Jack Waters

Members Absent: James Ivy, Cheryl Jackson, Murray Katcher, Veronica Lawson Gunn, Betty Stinson, Lora Wiggins

Staff: Quinton Cotton, Cathy Frey, Tonya Mathison, Eileen Smith

Guests: Tonya Evans (Racine LIHF), Susan Lampert Smith (UW School of Medicine and Public Health), Samantha Perry (Kenosha LIHF), Patrice Onheiber (WI DHS by phone), Pam Smith

1. Welcome and Introductions

Marks called the meeting to order at 1:10 p.m. Farrell asked members and guests to introduce themselves.

2. Review meeting agenda and purpose: To discuss ideas and to identify a process for viable options to address Milwaukee LIHF Collaborative’s major challenges

Farrell reported on a number of issues related to the Milwaukee LIHF Collaborative, including communication problems with the WPP. The Steering Committee’s discussion today will focus on identifying a process for viable options to address these issues.

Farrell outlined a number of ground rules for the Steering Committee’s discussion. Following a brief introduction and background, members will be given an opportunity to provide input and share recommendations.

3. Review WPP and OAC’s fiduciary and programmatic role

Farrell reported that the WPP’s work is guided by the Wisconsin Insurance Commissioner’s Order, which established requirements for the distribution and allocation of funds. The Oversight and Advisory Committee assumes significant responsibility for the requirements outlined in the Order. The LIHF Steering Committee, which is a subcommittee of OAC, plays an advisory role to the OAC.

Farrell provided an overview of “Collective Impact” by John Kania and Mark Kramer which serves as a model for the design of complex programs like the LIHF. Frey reviewed the Collaboratives’ “Commitment to Regional Collaboration.”

4. Review Milwaukee LIHF Collaborative Implementation Grant chronology April 1, 2012 to present
Cotton reported that the WPP has been actively engaged with the Milwaukee LIHF Collaborative as the Collaborative prepared to make the transition from planning to implementation. He provided a chronology of interactions and correspondence between the Milwaukee LIHF Collaborative and the WPP, beginning with OAC’s implementation award to the Collaborative in March, 2012. Since then, the OAC has received regular updates on the Milwaukee LIHF Collaborative.

5. Discussion and idea generation for a successful Collaborative distributed leadership model

Farrell shared the WPP’s commitment to working through the issues outlined, and opened for discussion. Following extensive discussion of ideas and options to ensure success of the Milwaukee LIHF Collaborative, Waters made a motion which was seconded by Broekhuizen to:

- Recruit a temporary consultant to convene and provide interim support to the Milwaukee LIHF Collaborative,
- Develop a process for identifying and selecting a backbone agency in cooperation with the LIHF Steering Committee and the Milwaukee LIHF Collaborative,
- Determine the level of financial resources for the Milwaukee LIHF Collaborative sufficient to adequately address infrastructure staffing and capacity issues, and
- Make award decisions on implementation project grants in Milwaukee that speak to the Community Action Plan, including issues related to the timing of strengthening the Milwaukee LIHF Collaborative and providing an opportunity for the Collaborative to connect with project grants.

The motion passed with 11 affirmative votes. Cisler was not present for the vote.

6. Next Steps

Cotton was asked to draft a formal statement from the LIHF Steering Committee outlining its recommendations to be presented to the Milwaukee LIHF Collaborative at its next meeting on December 4, 2012. The statement will be reviewed and approved by the LIHF Steering Committee co-chairs and WPP director, and shared with the LIHF Steering Committee. The statement will also be shared with OAC at its December 2012 meeting.

Several LIHF Steering Committee members shared their intention to attend the December 4 Milwaukee LIHF Collaborative meeting. Cotton, who will also attend, will report back to the Steering Committee.

7. Open Forum

Farrell opened the meeting for comments. No remarks were provided.

8. Adjournment

Marks adjourned the meeting at 3:25 p.m.

Recorder, Tonya Mathison