Minutes
UW School of Medicine and Public Health (SMPH)
Oversight and Advisory Committee
January 15, 2014, 1:00 p.m., 4201 Health Sciences Learning Center

Members Present: Philip Farrell, Susan Goelzer, Cindy Haq, Katherine Marks (phone), Doug Mormann, Greg Nycz, Pat Remington (chair), Ken Taylor, Barbara Zabawa

Partnership Education and Research Committee (PERC) Chair: Rick Moss

Staff: Quinton Cotton, Mary Jo Knobloch, Jim Krueger, Tonya Mathison, Ann McCall, Eileen Smith

Guests: Nancy Eberle (UW Population Health Institute), Stephanie Veazie (UW Population Health Institute)

1. Call meeting to order

Remington called the meeting to order at 1:05pm.

2. Discussion and decision on December 18, 2013 draft minutes

The draft minutes of December 18, 2013 were unanimously approved after a motion by Zabawa and a second by Taylor.

3. Announcements

a. WUHF meeting scheduled, January 27

Dean Golden will present the Wisconsin Partnership Program (WPP) 2014 – 2019 Five-Year Plan to the Wisconsin United for Health Foundation, Inc. (WUHF) on January 27 [Please note that due to poor weather conditions, this meeting was later rescheduled to March 31]. The presentation will include information on the WPP 2012 Annual Report and Grant Outcome Reports. Smith encouraged OAC members to attend the meeting as WUHF greatly appreciates their participation.

b. Strategic planning for implementation of WPP 2014 – 2019 Five-Year Plan

On April 16, OAC will have a strategic planning retreat, led by a professional facilitator, focused on implementation of the WPP 2014 – 2019 Five-Year Plan. The extended duration and location of the meeting will be set based on committee member availability. WPP staff will be in touch to confirm.

c. Box document storage and sharing site

Since My Web Space is no longer meeting the needs of the WPP and its committees, WPP staff have looked into alternative cloud-based file storage and sharing sites. After gathering input, staff decided that UW-Madison Box would best meet the needs of the OAC and PERC. Starting in February, meeting materials will be shared via a Box link. With this change, staff will not provide copies at the meetings of documents posted prior to the meeting.

4. Presentation of and decision on Wisconsin Partnership Program 2014 program leadership and administrative budget

Smith presented an overview of the WPP program leadership and administrative budget for 2014, totaling $1,098,136. Additional details regarding salary and fringe and budget versus actual
expenditures will be provided to the OAC members. Mormann seconded a motion by Farrell to approve OAC’s portion of the 2014 budget, $384,348. The motion passed by unanimous vote.

5. Partnership Education and Research Committee report

Moss reported on the January 13 PERC meeting. He shared the following announcements:

- Wisconsin Center for Infectious Diseases (WisCID) successfully leveraged an $18 million, five-year grant from the National Institutes of Health. In 2008, PERC awarded $1.2 million to establish WisCID which investigates microbiological areas of public health importance and translates research into novel therapies and preventive measures. The NIH grant will further develop the WisCID core focused on antibiotic resistance.
- Marc Drezner, Director of the UW Institute for Clinical and Translational Research (ICTR), shared ICTR’s most recent external advisory committee report. PERC’s investment in ICTR, specifically the community engagement and research core, received very high marks from the external advisory committee. A quote from the report: “ICTR’s Community Engagement and Research has made and continues to make significant gains in establishing itself as a highly respected program not only locally but also regionally and nationwide. It may be one of the best community engagement and research programs (if not the best) in the nation”.
- Announcement of the appointment of the LIHF Faculty leader is expected shortly.

Moss reported that in January the committee approved:

- PERC’s portion of the WPP 2014 program leadership and administrative budget.
- The 2014 Collaborative Health Sciences Program RFP for release in mid-February. The RFP was revised to align the application guidelines with the 2014 – 2019 Five-Year Plan and to include community representatives on the expert review panel.
- An no cost extension for Dr. Chris Bradfield’s, Professor of Oncology, targeted grant “Environmental Health Center Strategic Planning Grant”.

6. Community-Academic Partnership Fund

   a. Community Grants Program update

Knobloch reported on activities following OAC’s December 2013 Community Grants Program awards. The 16 grantees were notified of their awards, a press release promoting the new grants was picked up by several news and media outlets, and WPP staff are orienting funded organizations and their academic partners on WPP’s requirements.

   b. LIHF Regional Program Office update

Cotton reported on the following recent activities of the LIHF Regional Program Office: extended an offer to the finalist for the Administrative Program Specialist position with goal of a mid-February start-date; worked with UW Population Health Institute to develop community indicators to track progress; helped roll out communications on OAC’s Milwaukee LIHF Collaborative Implementation award to United Way of Greater Milwaukee; and continued efforts to establish the new LIHF regional working group.

Farrell recommended including Shawn Green, former Milwaukee LIHF Collaborative co-chair, on the regional working group. In response to a question from Marks, Remington agreed to share with the LIHF Regional Program Office the recommendation of including Shawn Green. However, he added that it has
not been OAC’s practice to get involved at this level of detail, especially given the role of the LIHF Regional Program Office.

c. LIHF Collaborative Implementation grant application update
Cotton reported that the Racine and Kenosha LIHF Collaborative Implementation Grant applications have been submitted and are under expert review. Reviewers will meet to discuss the applications and make a recommendation to OAC on funding. OAC will be asked to take action on the applications at its next meeting.

7. Adjourn

Remington reported that the February OAC meeting will be rescheduled. He adjourned the meeting at 1:45 p.m.

Recorder, Tonya Mathison