Minutes
UW School of Medicine and Public Health (SMPH)
Oversight and Advisory Committee
October 15, 1-2:30pm, 4201 Health Science Learning Center

Members Present: Philip Farrell (phone), Susan Goelzer, Cindy Haq, Katherine Marks (phone), Doug Mormann, Greg Nycz, Pat Remington (chair), Ken Taylor, Barbara Zabawa

Partnership Education and Research Committee (PERC) Chair: Rick Moss

LIHF Regional Program Office: Ron Cisler (phone)

WPP Staff: Quinton Cotton, Lisa Hildebrand, Mary Jo Knobloch, Jim Krueger, Tonya Mathison, Ken Mount, Eileen Smith, Amanda Price, Richard Reynolds

Guests: Sue Kunferman (Wood County Health Department), Karen Timberlake (UW Population Health Institute), Melody Bockenfeld (Institute for Clinical and Translational Research), Andrea Dearlove (Population Health Sciences), Jane Mahoney (Department of Medicine), Pat Alea (Alea and Associates), Lori Strelow (UW Health Public Affairs)

1. Call meeting to order

Remington called the meeting to order at 1:05 pm.

2. Announcements

   a. Acceptance of 2013 Annual Report and approval of OAC Appointments by Board of Regents

Smith informed the committee that Dean Golden presented to the UW System Board of Regents Education Committee on October 9th. He gave a brief overview of the 2013 Annual Report and expanded his presentation to reflect on the work of Wisconsin Partnership Program over its first ten years. The UW System Board of Regents accepted the 2013 Annual Report. In addition, the Board of Regents approved the reappointments of Katherine Marks and Cindy Haq as well as the appointments of Rick Moss and Sue Kunferman for four year terms.

   b. 2015 OAC Meeting Schedule

The 2015 OAC meeting schedule has been finalized; it was distributed to members in the meeting materials.

3. Discussion and decision on draft Minutes

   a. September 24, 2014 OAC draft minutes

   b. September 4, 2014 OAC Nominating Subcommittee draft minutes
Taylor seconded a motion by Mormann to approve the September 24th OAC minutes and the September 4th OAC Nominating Subcommittee minutes. The motion passed by unanimous vote.

4. OAC Logic Model

Remington and Alea presented an updated version of the OAC logic model that incorporated the members’ ideas from the previous meeting. They asked the members to review this updated version and provide any additional feedback. Taylor asked for clarification regarding whether the logic model was intended to be an OAC logic model or a Wisconsin Partnership Program logic model. Smith and Nycz responded that the PERC has not had a chance to review the logic model. Remington added that it will be brought to the PERC meeting as a rough draft.

5. Decision on no cost extension request

a. Winnebago County Health Department for Winnebago County STI Task Force

The agenda was reordered to take up this item out of order. Cotton explained to the committee that the Winnebago County Health Department requested a no cost extension for the project, the “Winnebago County STI Task Force”. The organization requested one additional year and $11,500 of the remaining budget dollars to complete analysis and dissemination. Taylor seconded a motion by Haq to approve the no cost extension. During discussion of the motion, Taylor and Remington inquired why the grantee was only requesting $11,500 of the remaining $23,000 budget dollars. Cotton replied that some resources the grantee had budgeted turned out to be free and thus reducing costs. Following discussion, the motion passed by unanimous vote.

6. Strategic Planning discussion

a. Presentation on Dissemination and Implementation by D&I Activities Core-Karen Timberlake and Melody Bockenfeld and D&I Research Core-Jane Mahoney & Andrea Dearlove

A presentation was given on Dissemination and Implementation by members of the ICTR-CAP Dissemination and Implementation Core Teams. The presentation focused on ways to bridge the gap between research and practice using the specific example of the WPP funded project, “Stepping On” in a Wisconsin Community. “Stepping On” is a small group based fall prevention program. The pilot of this program was supported by the OAC. Later, the CDC supported work to develop a way to implement this program nationwide. Timberlake and Mahoney shared the steps that were taken to disseminate the initial research and replicate the program effectively. In addition, they shared lessons learned and provided suggestions for the OAC to consider when evaluating proposals for dissemination and implementation grants.

Moss complimented the presentation and asked about the partner organization for “Stepping On,” the Wisconsin Institute for Healthy Aging (WIHA). The presentation explained how WIHA was preparing the program for national dissemination however, Moss said that seems to be beyond the scope of an organization focused on Wisconsin. Mahoney responded that WIHA was founded with the purpose of disseminating aging related research findings in Wisconsin but became more focused on national dissemination because “Stepping On” needed to use the organization as a vehicle for national dissemination. Mormann asked if ICTR personnel could be engaged in the review of new proposals to
identify projects with the capacity for expansion. Timberlake responded that they would be happy to
discuss this kind of work. Taylor asked if there were other great examples of work that can be
disseminated already within OAC’s portfolio. Timberlake responded that ICTR is currently looking at
their own portfolio for work that was funded but not disseminated and the WPP could do the same.
Mahoney added that when doing this it is important to identify what factors stopped the work from
being disseminated and address them in future plans. Remington replied that this type of retrospective
analysis could be done but it is important to recognize that OAC will be doing its work differently going
forward. Finally, Nycz and Remington commented on the importance of understanding that
dissemination is not simply letting others know about research findings at UW but combining those
findings with the larger evidence base in order to drive changes in practice.

7. **Adjourn-Next Meeting: Thursday, November 20, 1-4 pm**

Remington adjourned the meeting at 2:25 pm.

Recorder, Amanda Price
Secretary, Ken Taylor