Minutes
UW School of Medicine and Public Health (SMPH)
Oversight and Advisory Committee
May 7, 2014, 1:00 p.m., 4250 Health Sciences Learning Center

Members Present: Susan Goelzer, Cindy Haq (phone), Katherine Marks (phone), Doug Mormann (phone), Greg Nycz (phone), Pat Remington (chair), Ken Taylor (phone), Barbara Zabawa (phone)

Members Absent: Philip Farrell

UW System Board of Regents Liaison: Tim Higgins (phone)

LIHF Regional Program Office: Ron Cisler (phone), Lilliann Paine (phone)

WPP Staff: Quinton Cotton, Lisa Hildebrand, Mary Jo Knobloch, Jim Krueger, Tonya Mathison, Ken Mount, Eileen Smith

Guests: Marion Ceraso (UW Population Health Institute), Ben Griffiths (UW-Madison Office of Legal Affairs)

1. Call meeting to order

Remington called the meeting to order at 1:05 p.m.

2. Discussion and decision on draft minutes:

Mormann seconded a motion by Nycz to approve the draft May 12, 2014 and April 16, 2014 minutes. The motion passed by unanimous vote.

3. Announcements


On March 31, 2014, Dean Golden presented the Wisconsin Partnership Program Five-Year Plan and 2012 Annual Report and Grant Outcome Reports to the Wisconsin United for Health Foundation (WUHF). WUHF accepted the annual report and Five-Year Plan and requested that the Wisconsin Partnership Program work with MCW’s Advancing a Healthier Wisconsin program to explore the development of communication materials celebrating the 10-year anniversary of the two programs.

   b. Wisconsin Partnership Program draft 2013 Annual Report

Smith plans to email the draft WPP 2013 Annual Report and draft Grant Outcome Reports to the OAC and PERC by the end of June. The draft Annual Report will also be posted on the WPP website at that time for public comment. The report will be a discussion item at the next OAC meeting. Smith will share any public comments at that time. She asked the committee to bring comments and suggestions to the July meeting or to share them with her beforehand. The vote on the Annual Report will take place in August.

   c. Audit of Wisconsin Partnership Program by Legislative Audit Bureau

In April, the Joint Legislative Audit Committee accepted the scope of the audit of the Wisconsin Partnership Program as proposed by the Legislative Audit Bureau. The audit will include a financial audit and a program evaluation. WPP will email OAC members the document outlining the approved scope of the audit.
d. Next steps for strategic planning

Smith reported that the facilitator, Pat Alea, has written a summary of the April 16, 2014 retreat for OAC’s use as a reference for continuing strategic planning discussions. OAC’s monthly meetings through the end of the year will include strategic planning discussions to further develop ideas discussed at the retreat and to implement the OAC initiatives in the WPP 2014 – 2019 Five-Year Plan. In August, WPP staff will present an outline for discussion. Taylor requested including a grant-making timeline.

4. Presentation of renewal application for Wisconsin Population Health Service Fellowship

Marion Ceraso, Program Director, presented the strategic renewal application for the Wisconsin Population Health Service Fellowship. This program has been supported by OAC since its inception in 2004, and beginning in 2012 has been funded jointly by OAC and PERC with each committee funding 50% of the annual budget. The presentation included a progress report and outlined the specific objectives and expected outcomes of the renewal application.

Mormann declared a conflict of interest as supervisor of a fellow at the La Crosse County Health Department. He did not participate in the discussion or vote on the application.

In response to a question by Goelzer, Ceraso reported that just over 50% of graduated fellows have stayed in Wisconsin. Ceraso added that program staff work closely with the fellows on job placement in the state and added that a recent graduate took a position with the City of Milwaukee Health Department. She added that fellows from Wisconsin are more likely to stay in Wisconsin, a consideration during the recruitment process. Remington noted that Ben Jones, a graduate of the first class of SMPH fellows, is now the Waukesha County Health Director. Remington also suggested that publicity for the Fellowship Program should be pursued by Public Affairs. Nycz was interested in a comparison of fellowship graduates to overall SMPH graduates staying in the state. Goelzer responded that roughly 1/3 of SMPH residents stay in Wisconsin. Remington added that about 1/3 of medical school graduates match in Wisconsin.

Goelzer seconded a motion by Nycz to approve funding for OAC’s 50% portion of the Wisconsin Population Health Service Fellowship totaling $875,460 over three years. The motion passed with seven affirmative votes. Mormann was conflicted and did not vote.

5. Lifecourse Initiative for Healthy Families

a. LIHF Regional Program Office (RPO) report

Paine reported on the following:

- Continued national exposure of the initiative. LIHF was highlighted in Wisconsin DHS webinar jointly sponsored by the Preconception Health and Health Care Initiative and the Maternal and Child Health Bureau of the Health Resources and Services Administration (HRSA)
- Working with the WPP and Regional Working Group, the RPO is developing communication strategies for the initiative (for example, a newsletter titled LIHF Connections was developed to improve information exchange and support cross-community dialogue among collaboratives).
- LIHF Regional Working Group meets regularly and has set a number of goals related to aligning work across the region.
Cisler added that the LIHF RPO is developing a handbook which includes an overview of work to-date, a description of how the four collaboratives are aligning and a regional framework for the LIHF RPO. Additionally, the RPO will be putting together a logic model for regional efforts and a work plan.

Nycz, Marks and Taylor indicated interest in knowing more about the activities and outcomes of LIHF collaboratives, including a progress update, and having a better understanding of the work of each collaborative. Remington noted that OAC’s interactions with grantees is a topic for strategic planning discussions and that further deliberations regarding OAC’s role are still needed. Cisler offered to distribute the final reports of the most recent grants. Cotton added that an impact statement is under development which will be used to highlight how the initiative has worked towards achieving goals expressed by the OAC and to share information on progress and key accomplishments of the overall initiative and accomplishments of each collaborative with the broader public.

Smith noted that at the July committee meeting, Cisler will be presenting on the work of the RPO over the past year and plans for the future. A formal proposal will be shared with the committee prior to the July meeting.

b. Update on Young Parenthood Project: A Father Engagement Strategy for Healthy Families

Smith reported on delays in the implementation of the 2013 LIHF project grant made to Milwaukee Health Services for the “Young Parenthood Project: A Father Engagement Strategy for Healthy Families.” Delays have been caused by difficulty recruiting a lead therapist. Tito Izard, President and CEO, and Paul Florsheim, academic partner, have assured WPP staff that Milwaukee Health Services has put a plan in place they are confident will result in a successful recruitment. The first progress report, which is due July 31, 2014, will include more information on the recruitment. WPP staff will reassess progress at that time and report back to OAC.

c. Update on Beloit LIHF Collaborative Implementation Grant application

Smith reported that WPP staff discovered during the technical review of the Beloit LIHF Collaborative Implementation Grant application that the applicant, Community Health Systems which is the Federally Qualified Health Center for Rockford County, recently filed for Chapter 11 bankruptcy. Ben Griffiths, Senior University Legal Counsel, reported that Chapter 11 enables reorganization of Community Health Systems into a sustainable organization. He added that UW-Madison Office of Legal Affairs is working with the WPP and the UW System Board of Regents to ensure appropriate financial controls and reporting in the event that the Beloit LIHF Collaborative is funded by OAC. If funded, Griffiths recommended limiting the award to one year with the opportunity for Community Health Systems to reapply based on satisfactory progress as assessed by OAC. He also recommended requiring monthly invoicing with supporting documentation. Griffiths discussed this with the Attorney General’s Office which supported the controls as proposed by UW-Madison Office of Legal Affairs. The Attorney General’s Office also recommended working with the bankruptcy trustee to make the WPP award contingent upon Chapter 11 being approved and including additional controls during that period such as pre-approval of all expenditures by the WPP for expenses above a certain dollar amount. Smith added that she and Remington shared this information with the UW System Board of Regents through WPP’s liaison, Tim Higgins. WPP is advancing the Beloit LIHF Collaborative application for expert review and will bring to OAC for action in July.
6. Decision of no cost extension requests:

   a. **Racine Kenosha Community Action Agency for Kenosha Fatherhood Involvement Planning Project**
      Following an overview by Cotton of the no cost extension request from the Racine Kenosha Community Action Agency for the “Kenosha Fatherhood Involvement Planning Project,” OAC unanimously approved the extension following a motion by Mormann which was seconded by Nycz.

   b. **Wheaton Franciscan Healthcare - St. Joseph Foundation for Expecting Moms, Expecting Dads**
      Following an overview by Cotton of the no cost extension request from Wheaton Franciscan Healthcare - St. Joseph Foundation for “Expecting Moms, Expecting Dads,” OAC unanimously approved the extension following a motion by Goelzer which was seconded by Taylor.

   c. **Indianhead Community Action Agency, Inc. for Prenatal Virtual Home Visitation Program**
      Following an overview by Knobloc of the no cost extension request from the Indianhead Community Action Agency, Inc. for the “Prenatal Virtual Home Visitation Program,” OAC unanimously approved the extension following a motion by Goelzer which was seconded by Nycz.

7. **Adjourn – Next meeting July 16, 2014**

Remington adjourned the meeting at 2:15 p.m.

Recorder, Tonya Mathison
Secretary, Ken Taylor