Minutes

UW School of Medicine and Public Health (SMPH)
Oversight and Advisory Committee (OAC)
12:15 – 1:00PM  April 8, 2009 – 4201 HSLC

Members Present:  Phil Farrell, Valerie Gilchrist, Susan Goelzer, David Kindig (phone), Lorraine Lathen (phone), Greg Nycz (phone)

Members Absent:  Meg Gaines, Doug Mormann

Staff: Cathy Frey, Tonya Mathison, Eileen Smith, Shannon Sparks, Karla Thompson

1. Call meeting to order

Goelzer called the meeting to order at 12:15pm.

2. Announcements

There were no announcements.

3. Approval of draft March 20, 2009 minutes

Nycz moved approval of the draft March 20, 2009 minutes. Farrell seconded and the motion was unanimously approved.

4. Nominating Subcommittee report and discussion and decision on Oversight and Advisory Committee Health Advocate nominee for recommendation to UW System Board of Regents, in accordance with the Insurance Commissioner’s Order, to fill the vacancy of one of the public member positions

Smith reported that the OAC Nominating Subcommittee made up of Meg Gaines, Lorraine Lathen, Doug Mormann and Greg Nycz completed the interviews of the three candidates being considered to fill the vacant health advocate position. The Subcommittee unanimously recommended that OAC forward the name of Christine Holmes to the Board of Regents for consideration. Ms. Holmes is President and CEO of the Penfield Children’s Center in Milwaukee. She is an advocate for child health and well-being with nearly three decades of national leadership and advocacy experience in health and human services.

Kindig moved that the OAC forward the name of Christine Holmes to the Board of Regents for consideration to fill the vacant public member position with a term effective May 11, 2009 through October 31, 2012. Gilchrist seconded and the motion was unanimously approved. The Board of Regents will consider the nomination on May 7.
5. OAC Healthy Birth Outcomes Initiative Steering Committee report

Farrell and Lathen reported on the fourth monthly meeting of the Healthy Birth Outcomes Initiative Steering Committee which took place on April 8, 2009 at the YWCA of Greater Milwaukee. Sheri Johnson and Phil Farrell provided an overview of the Maternal and Child Health Life-Course Model described by Michael Lu and colleagues at the April 28 meeting of the Statewide Advisory Committee on Birth Outcomes. Then small workgroups met for focused discussion of the Steering Committee’s three major goals: coordinating a public awareness and media campaign, engaging funding partners, and releasing a Request for Applications (RFA) for community organizing and planning.

Farrell and Lathen discussed with OAC the process for public participation at the Steering Committee meetings. The OAC supported including on the monthly agendas an open forum to provide any member of the public with an opportunity to offer input and feedback on the initiatives or the activities of the Steering Committee. There was also support for consideration of holding town hall meetings to present the initiative to the public for feedback.

6. Community-Academic Partnership Fund

Update on implementation of grant budget reductions

Sparks reported that WPP staff have been working with the 2007 and 2008 Collaboration Implementation grantees on implementing the 15% budget reductions. Awards that began in 2008 will be reduced during years 2 and 3 of their grant and awards that began in 2007 will be reduced during year 3 of their grant. With the exception of ABC for Health, Inc., the remaining 21 budget reductions are either complete or in progress. WPP staff met with ABC for Health, Inc. in March to clarify the budget reduction request.

Quarterly grant financial and progress report

Sparks and Thompson provided a quarterly financial and progress report. There are currently no delinquent grant progress reports, thanks in part to a new automatic email reminder system. Grant outcome reports for all grants that closed prior to December 31, 2008 as well as a summary of expenditures for the period ending February 28, 2009 are available in the binder distributed at the March 20 strategic planning meeting.

Decision on no-cost extension requests

Sparks presented the following two no cost extension requests:

- Division of Public Health, Bureau of Health Information and Policy: $5,469 over three months ending May 31, 2009 for Expand Behavioral Risk Factor Survey Coverage to Provide Local Tracking of Healthiest Wisconsin 2010 Priorities to complete adding county data produced by the oversampling to Wisconsin Interactive Statistics on Health (WISH).
- Marathon County Health Department: $112,500 over one year ending April 30, 2010 for Footprints to Health to complete remaining two objectives: (1) implementation of Safe
Routes to Schools program and (2) additional education to health care providers related to treatment of obesity. The extension will also allow completion of evaluation.

Nycz moved approval of both no-cost extension requests. Farrell seconded and the motion was unanimously approved.

**Decision on termination of grant**

Kit Murphy McNally, Executive Director of the Benedict Center, submitted a letter to the WPP indicating that the Center must forfeit its December 2007 development grant, *Reducing Mental health Treatment Barriers in Adjudicated, Poor, Substance Abusing Women*. The Center was unable to prepare the protocol for submission to the Aurora Institutional Review Board resulting in significant delays in starting the project.

Farrell made a motion to terminate the grant. Kindig seconded and the motion was unanimously approved.

7. **Future meeting topics: continued strategic discussion**

Frey distributed a schedule for OAC discussions in 2009 around the following strategic planning topics: operations and program improvement, strategic priority setting, and relationship with MERC. Kindig recommended scheduling his presentation on the *Opportunities to Make Wisconsin the Healthiest State* report in July as part of the discussion on strategic priority setting.

Smith added that the June meeting agenda will include a presentation by David Erickson of the UW Foundation on the value of the Wisconsin Partnership Program endowment and the investment philosophy of the UW Foundation. In addition, two presentations on successful continuation CAPF grants funded in 2007 are being planned. When awarded, OAC made funding for those grants in years two and three of the project contingent on an evaluation by OAC of the first annual progress report on the 2007 award and of the final report on the initial grant.

8. **Adjourn – next meeting May 20, 2009, 1:00-4:00PM**

Goelzer adjourned the meeting at 1:00pm.

Recorder, Tonya Mathison

Secretary, Lorraine Lathen