Minutes

UW School of Medicine and Public Health (UW SMPH)
Oversight and Advisory Committee (OAC)
1:00PM, December 15, 2010 – 4201 HSLC

Members Present: Phil Farrell, Meg Gaines, Susan Goelzer, Cindy Haq, Christine Holmes, Katherine Marks, Doug Mormann, Greg Nycz, Patrick Remington

Guests: Sarah Beversdorf (WI Association for Local Health Departments and Boards), Jackie Dedrick (Aurora Health Care), Jenna Grasio (ABC for Health), Brian Jackson (Great Lakes Inter-Tribal Council, Inc.), Michael Jacob (Covering Kids and Families), Jessica Rice (Center for Urban Population Health), Brian Weaver (WI Department of Public Instruction), Doug White (WI Department of Public Instruction)

Staff: Cathy Frey, Mary Jo Knobloch, Lorraine Lathen (phone), Tonya Mathison, Mike Mirer, Ken Mount, Eileen Smith, Steve Smith

1. Call meeting to order

Goelzer called the meeting to order at 1:10pm.

2. Announcements

OAC conflict of interest questionnaires
The revised conflict of interest policy, approved by OAC in November, was distributed for members to review and to complete the annual questionnaire.

Response to Milwaukee Common Council
The Milwaukee Common Council, chaired by Alderman Michael Murphy, recently discussed the findings of the Legislative Audit Bureau and the activities of the Wisconsin Partnership Program (WPP). WPP leadership and staff were unable to attend the hearing as it conflicted with the WPP strategic planning meeting on November 17, 2010. The WPP followed up with a detailed response to the Council’s discussion, and a request to meet with Alderman Murphy to provide additional information.

3. Decision on draft minutes

Haq seconded a motion by Holmes to approve the draft minutes of October 20 and November 10, 2010. The motion passed by unanimous vote.

4. Nominating Committee for election of officers

Smith reported that a nominating subcommittee made up of Phil Farrell, who has agreed to serve as chair, Katherine Marks, and Greg Nycz will prepare their recommendations for the officer positions of chair, vice chair, and secretary at the next OAC meeting.
5. **Medical Education and Research Committee (MERC) report**

Nycz reported on the December 13, 2010 MERC meeting. After interviewing seven finalists for the New Investigator Program, MERC made three grant awards, each for $100,000 over two years, to the following Principal Investigators:

- Theresa Guilbert, MD, MS, Department of Pediatrics, Clinical and Public Health Data Exchange: Estimating Asthma Prevalence Across Wisconsin
- Scott Nagle, MD, PhD, Department of Radiology, Cystic fibrosis MRI: Tracking lung function and response to therapy
- Deric Wheeler, PhD, Department of Human Oncology, Nuclear EGFR and Breast Cancer: Strategies for increasing efficacy of anti-EGFR based therapies in Breast Cancer

6. **Presentation of and decision on Wisconsin Partnership Program 2011 Program Leadership and Administrative Budget**

Smith presented an overview of the WPP program leadership and administrative budget for 2011, totaling $890,038. The budget, which is similar in amount to the 2010 budget, covers 7.75 FTE, including a new Program Officer for the Lifecourse Initiative for Healthy Families. Smith reported that MERC approved its portion (65%) of the 2011 budget earlier this week. Farrell seconded a motion by Haq to approve OAC’s 35% portion of the 2011 budget, totaling $311,513. The motion passed by unanimous vote.

7. **Financial report**

**OAC endowment value and cash balances**

Mount presented the financial projections for the WPP through November 30, 2010. The projected value of the endowment is $294.7 million, 4.6% above the historical value, with a related cash balance of $31.6 million. WPP leadership and staff continue to carefully monitor the value of the endowment.

**Discussion and decision on WPP endowment distributions in 2011**

In accordance with the WPP’s policy on General Principles for Endowment Growth and Distributions, OAC reviewed the stipulated endowment distribution rate for the upcoming year. Mount indicated that the stipulated distribution rate used by the UW Foundation was lowered from 4.75% to 4.50% on a rolling historical endowment value. Mount recommended that the WPP implement a 4.25% rate of distribution from the endowment during 2011 with the understanding that OAC can revisit that decision at a later time depending upon the financial performance of the investments. He clarified that this rate was used in developing the 2010-14 financial projections discussed by OAC in September, 2010. Holmes seconded a motion by Nycz to implement a 4.25% rate of distribution during 2011. The motion passed by unanimous vote.
8. Discussion and decision on allocation for public health and health care provider education and research

As required in the addendum to the first Five-Year Plan and the Grant Agreement, the OAC annually reviews and assesses the allocation percentage for public health and health care provider education and research initiatives. Nycz referenced a recent letter from Kevin Reilly, President of the UW System, which indicated that discussions are ongoing related to questions raised about the 1% annual expense recapture fee charged by the UW Foundation on the funds held on behalf of the Wisconsin Partnership Program (WPP). Since those discussions are ongoing, Nycz recommended that OAC defer its decision on the allocation percentage for a reasonable period of time.

Haq seconded a motion by Farrell to defer a decision on the allocation percentage for six months, or until discussions by the UW Foundation and the Wisconsin United for Health Foundation, Inc. regarding the 1% annual fee have concluded, whichever is sooner. Gaines followed with a separate motion, seconded by Nycz, to defer a decision on the allocation percentage for two months, or until discussions by the UW Foundation and the Wisconsin United for Health Foundation, Inc. regarding the 1% annual fee have concluded, whichever is sooner.

The OAC members shared their strong interest in and their views regarding the discussions related to the 1% fee charged by the UW Foundation on the WPP funds, and their hope that the issue can be resolved with an outcome that is acceptable to all concerned. The Committee shared a sense of urgency regarding these decisions as part of its stewardship responsibilities. The OAC asked the chair to send a letter to the President of the UW Foundation and the President of the WUHF Board indicating the Committee’s discussion.

Goelzer asked for a vote on the initial motion by Farrell and seconded by Haq to defer a decision on the allocation percentage for six months, or until discussions by the UW Foundation and the Wisconsin United for Health Foundation, Inc. regarding the 1% annual fee have concluded, whichever is sooner. The motion passed with five affirmative votes. Four members opposed the motion. WPP leadership and staff will provide regular updates on discussions by the UW Foundation and WUHF on the 1% fee.

9. 2010 Community-Academic Partnership Fund

No cost extension requests

Knobloch presented an overview and recommended approval of the following two no cost extension requests:

- $26,935 from 10/31/10 to 6/30/11 for Reducing Youth Substance Abuse through Brief Motivational Interviewing in Schools, Aurora Health Care (Development grant)
- $26,462 from 11/30/10 to 6/30/11 for Collaborative AODA Service-Identifying Cost Effective Models, Jewish Family Services (Development grant)
Holmes seconded a motion by Remington to accept both no cost extension requests as submitted. The motion passed by unanimous vote.

Overview of review process
The WPP received 110 notices of intent reviewed by an OAC subcommittee made up of OAC members and public health experts. In August, the OAC invited 31 applicants to submit full applications - 12 Implementation and 19 Development. One applicant withdrew. Each full application was independently reviewed by two expert reviewers. The reviewers met to discuss the applications on November 30, and developed ranked lists of the Implementation grants and the Development grants for consideration by OAC.

After giving an overview of OAC’s conflict of interest policy, Goelzer asked members to review the lists of full Implementation and Development grant applications, and to declare any actual or apparent conflicts. Members disclosed the following conflicts:

- **Haq**: *Improving Dental Health of Uninsured Populations in Milwaukee*, Bread of Healing Clinic, Inc. Haq is the academic partner on the project.
- **Mormann**: *Cashton Community Wellness Program*, Scenic Bluffs Community Health Center. Mormann is Health Officer at the La Crosse County Health Department which works with the Scenic Bluffs Community Health Center.
- **Nycz**: *Expanding Access to Care in Rural and Underserved Areas*, Wisconsin Primary Health Care Association. Nycz is a member of the board of directors of the Wisconsin Primary Health Care Association.

Haq, Mormann and Nycz left the room during discussion of the respective proposal for which each identified a conflict, and did not vote on the proposal.

Goelzer indicated that it may be necessary for the OAC to discuss some aspects of some of these grant applications in closed session pursuant to Sec. 19.85(1)(c) when the discussion may involve issues of University of Wisconsin employee performance evaluation and/or pursuant to Sec. 19.85(1)(e) when the discussion may involve trade secrets or proprietary information of the applicant. She clarified that any such closed session will take place immediately following the completion of the open session agenda, and that the meeting will reconvene into open session.

**Discussion and decision on Collaboration Development and Collaboration Implementation Grant awards for competitive 2010 cycle of the Community-Academic Partnership Fund**

Goelzer introduced discussion of the top-seven ranked Implementation grant applications. OAC members advanced two additional Implementation grant applications for discussion. After discussing the nine applications, Holmes seconded a motion by Nycz to award grants for the following four Implementation grants:
Goelzer introduced discussion of the top-eleven ranked Development grants, as determined by the expert reviewers. Remington seconded a motion by Holmes to remove from the list of Development grant applications for discussion, Rock County Health Department Substance Abuse Plan by Partners in Prevention-Rock County. WPP staff expect to receive a no cost extension request through February 2012 from Partners in Prevention for a 2007 Implementation grant, Underage Drinking – A Parent Solution. The motion passed by unanimous vote.

After discussing the remaining ten applications, Holmes seconded a motion by Mormann to award grants for the following eight Development grants:

- **Allied Wellness Cooperative**, Allied Wellness Center
  Academic Partner: Brent Hueth, PhD, UW-Madison College of Agriculture and Life Sciences

- **Building Effective Partnerships to Reduce Risky and Problem Alcohol Use**, SmokeFree Wisconsin
  Academic Partner: Richard L. Brown, MD, MPH, UW School of Medicine and Public Health, Department of Family Medicine

- **Developing a Men’s Wellness Network to Improve Community Health Outcomes**, Walnut Way Corp.
  Academic Partner: Amy Harley, PhD, MPH, RD, UW-Milwaukee School of Public Health

- **Healthy Hmong Women (Poj Niam Hmong Kev Noj Qab Haus Huv): Training Lay Health Educators to Address Hmong Cancer Health Disparities**, Milwaukee Consortium for Hmong Health
  Academic Partner: Shannon Sparks, PhD, UW-Madison School of Human Ecology

- **Immunize Milwaukee Coalition**, City of Milwaukee Health Department
  Academic Partner: Paul Hunter, MD, UW School of Medicine and Public Health, Department of Family Medicine
- *Improving Employer Mental Health Practices*, Mental Health America of Wisconsin
  Academic Partner: Jerry Halverson, MD, UW School of Medicine and Public Health, Department of Psychiatry
- *Public Will Building to Reduce Obesity in the Latino Community of Milwaukee*, CORE/El Centro
  Academic Partner: Amy Harley, PhD, MPH, RD, UW-Milwaukee School of Public Health
- *Richland County Community Academic Partnership for Obesity Prevention*, Richland County HHS Public Health
  Academic Partner: Neil Bard, MD, UW School of Medicine and Public Health, Department of Family Medicine

The motion passed by unanimous vote.

Holmes seconded a motion by Nycz to award a Development grant to the Bread of Healing Clinic, Inc. for *Improving Dental Health of Uninsured Populations in Milwaukee*, Bread of Healing Clinic, Inc. The academic partner for the project is Cindy Haq, MD, UW School of Medicine and Public Health, Department of Family Medicine. The motion passed with eight affirmative votes. Haq declared a conflict and was not present for the discussion, nor did she vote on the proposal.

Remington seconded a motion by Mormann to award a Development grant to the Wisconsin Primary Health Care Association for *Expanding Access to Care in Rural and Underserved Areas*. The academic partner for the project is Brian Christens, PhD, UW-Madison School of Human Ecology. The motion passed with eight affirmative votes. Nycz declared a conflict and was not present for the discussion, nor did he vote on the proposal.

10. **Adjourn – Next meeting January 19, 2011**

Goelzer adjourned the meeting at 3:50pm.

Recorder, Tonya Mathison