Minutes

UW School of Medicine and Public Health (SMPH)
Oversight and Advisory Committee (OAC)
1:00PM March 25, 2010 – 4201 HSLC

Members Present: Phil Farrell, Christine Holmes (phone), David Kindig (phone), Katherine Marks (phone), Doug Mormann (phone), Greg Nycz (phone)

Members Absent: Meg Gaines, Valerie Gilchrist, Susan Goelzer

Staff: Cathy Frey, Lorraine Lathen, Tonya Mathison, Mike Mirer, Pat Remington, Eileen Smith, Karla Thompson

1. Call meeting to order

Mormann called the meeting to order at 1:05pm.

2. Announcements

Legislative Audit Bureau audit
Smith reported that the Legislative Audit Bureau has been in contact with the Wisconsin Partnership Program (WPP) Office regarding completion of the audit report on the programmatic activities of the WPP next month.

May 19, 2010 joint OAC/MERC meeting cancelled
Smith announced that the joint meeting of the OAC and MERC scheduled on May 19, 2010 has been cancelled due to scheduling conflicts. The next joint meeting will take place on November 17, 2010.

WPP Newsletter
Smith reported on release of the inaugural quarterly WPP e-Newsletter, highlighting the Program’s latest news and upcoming events.

Program Officer recruitment
The Wisconsin Partnership Program is recruiting a Program Officer for the Community-Academic Partnership Fund. Applications are due in mid-May.

Harlem Children’s Zone
Holmes reported on her recent trip to the Harlem Children’s Zone in New York City. In an effort to rebuild the community by helping children succeed, children in a 100 block area in Central Harlem are surrounded by college-oriented peers and supportive adults. The program starts with a Baby College for children ages 0-3 and the pipeline goes on to include best-practice programs for children of every age through college.
3. Decision on draft February 17, 2010 minutes

Holmes seconded a motion by Farrell to approve the draft February 17, 2010 minutes. The motion passed unanimously.

4. Medical Education and Research Committee (MERC) update

Nycz reported that the March 8, 2010 MERC meeting focused on further discussion of the 2010 New Investigator Program Request for Proposals (RFP). He summarized the changes in the RFP, which is scheduled for release on April 5, 2010.

MERC also reviewed an interim progress report and two final reports. MERC accepted additional information provided by Pamela Kling on efforts to improve the retention rate for her 2008 Collaborative Health Sciences Program award, Closing the Gap on Pediatric Health Disparities. MERC was pleased with the outcomes of two grants and unanimously accepted the final reports for:

- Jim Stein’s 2007 Collaborative Health Sciences Program grant, Improving Cardiovascular Risk Prediction Using Hand-Held Carotid Ultrasonography, and
- Mark Sager’s 2004 Targeted grant, Wisconsin Alzheimer’s Institute.

5. Lifecourse Initiative for Healthy Families update

Farrell reported that the next Lifecourse Initiative for Healthy Families (LIHF) Steering Committee meeting is scheduled on April 14. The agenda includes an update on the LIHF Community Action Planning Grants and the development of a communications and media plan.

6. Discussion and funding decision on Lifecourse Initiative for Healthy Families Community Action Planning grants

LIHF Community Action Planning Grants were submitted by Convening Planning Agencies from each the four targeted communities, Beloit, Kenosha, Milwaukee, and Racine. The proposals were evaluated by a review team made up of two OAC members, four LIHF Steering Committee members, two maternal and child health experts, and two mothers from the targeted communities who gave birth to premature babies. Lathen presented the reviewers’ extensive comments and recommendations for each of the four planning grant proposals. After considering the reviewers’ recommendations, the OAC made a decision to either approve or delay funding for further revisions to the proposals.
Racine Collaborative Lifecourse Initiative for Healthy Families
Convening Planning Agency: The Johnson Foundation at Wingspread, in partnership with the Racine/Kenosha Community Action Association

Nycz seconded a motion by Kindig to approve planning grant funding for the Racine Collaborative LIHF of $176,087 and early implementation funding of $10,000 over a period of one year. Farrell indicated that the Racine Collaborative LIHF is well-positioned to implement this planning proposal. There was consensus by OAC that the proposal demonstrated a deep understanding of the health issue in the community. OAC noted the convening agency’s long history and positive perception in the community, and that the agency also committed matching funds. Farrell noted that although it may be difficult, it will be important to engage the faith based community. Marks added that by partnering with faith based organizations, the project will have more credibility in the community. Holmes recommended partnering with a broadly representative group, such as an alliance of community churches. The motion was unanimously approved.

Kenosha Lifecourse Initiative for Healthy Families
Community Planning Agency: Black Health Coalition of Greater Kenosha
Fiscal Agent: Kenosha County Department of Human Services - Kenosha LIHF. The reviewers recommended delaying funding and inviting the applicants to make an oral presentation to OAC.

Marks indicated a conflict of interest as CEO of the United Way of Kenosha County, a participating agency on the planning grant proposal.

Holmes seconded a motion by Nycz to delay funding and request that the proposal be revised to address the reviewers’ recommendations. The applicants will also be required to make an oral presentation to OAC in April or May 2010. The motion was approved with five affirmative votes. Marks abstained.

Pathways to Healthier African-American Families in Beloit
Convening Planning Agency: Stateline Community Foundation - Pathways to Healthier African-American Families in Beloit. The reviewers recommended delaying funding and inviting the applicants to make an oral presentation to OAC. Holmes seconded a motion by Nycz to delay funding and request that the proposal be revised to address the reviewers’ recommendations. The applicants will also be required to make an oral presentation to OAC in April or May 2010. The motion was unanimously approved.

Milwaukee Lifecourse Initiative for Healthy Families
Convening Planning Agency: Planning Council for Health and Human Services, Inc., supported by the Women’s Fund of Greater Milwaukee - Milwaukee Lifecourse Initiative for Healthy Families. The reviewers recommended delaying funding and inviting the applicants to make an oral presentation to OAC. Kindig seconded a motion by Marks to delay funding and request that the proposal be revised to address the reviewers’ recommendations. The applicants will also be
required to make an oral presentation to OAC in April or May 2010. The motion was unanimously approved.

7. **Adjourn – Next meeting April 21**

Holmes seconded a motion by Farrell to adjourn the meeting at 2:20pm. The motion passed unanimously.

Recorder, Tonya Mathison
Secretary, Val Gilchrist