Members Present: Phil Farrell, Meg Gaines, Valerie Gilchrist, Susan Goelzer, Christine Holmes, Katherine Marks (phone), Doug Mormann

Members Absent: David Kindig, Greg Nycz

Staff: Chris Blakey, Cathy Frey, Lorraine Lathen, Tonya Mathison, Mike Mirer, Dick Reynolds, Eileen Smith, Karla Thompson

1. Call meeting to order

Goelzer called the meeting to order at 1:10pm.

2. Announcements

Program Officer recruitment
The Wisconsin Partnership Program is recruiting a Program Officer for the Community-Academic Partnership Fund. Applications are due in mid-May. Gaines requested that the list of finalists be shared with OAC for feedback to WPP staff in making a final selection.

A Special Meeting to Address Wisconsin’s Public Health Workforce Issues – April 29, 2010
The UW-Madison Master of Public Health Community Advisory Committee is planning a special meeting on April 29 to address Wisconsin’s public health workforce issues. This meeting will bring together the state’s four Master of Public Health programs: UW-La Crosse, Medical College of Wisconsin, UW-Madison, and UW-Milwaukee School of Public Health.

3. Decision on draft March 25, 2010 minutes

Holmes seconded a motion by Mormann to approve the draft March 25, 2010 minutes. The motion passed unanimously.

4. Medical Education and Research Committee update

Smith reported on the April 12, 2010 MERC meeting. MERC unanimously approved a revised budget for the Health Innovation Program (HIP). The revised proposal includes a new aim focused on dissemination. HIP is partnering with the Wisconsin Collaborative for Healthcare Quality (WCHQ), a nationally recognized voluntary consortium of 28 provider and hospital organizations from around the state working to improve quality and cost-effectiveness of health care for the people of Wisconsin. HIP will work with UW faculty and WCHQ to jointly develop, test and assess dissemination and shared learning activities.
The New Investigator Program 2010 Request for Proposals was released on April 5. An information session for interested applicants was held last week. Rick Moss and Norm Drinkwater were available to respond to questions. Preliminary applications are required and are due in May.

MERC also reviewed an interim progress report for a Targeted Competitive grant, Development of a Centralized UWCCC Biobank, and will be following-up with the Principal Investigator for additional information.

5. Lifecourse Initiative for Healthy Families (LIHF)

Steering Committee report
Farrell reported on the April 14 LIHF Steering Committee meeting. Gwen Perry-Brye announced her resignation as she is taking a leadership role on the Kenosha LIHF initiative. There was significant discussion by the Steering Committee and general agreement with OAC’s March 2010 decisions on the four LIHF Community Action Planning Grant proposals. The Steering Committee also considered the development of a communication and media plan. This discussion will continue in June.

The LIHF Evaluation Workgroup also met on May 14. The workgroup initiated discussion of a process and outcomes evaluation strategy and plan to help the Wisconsin Partnership Program and stakeholders assess LIHF and the initiatives in Beloit, Kenosha, Milwaukee and Racine. Farrell emphasized the need for a systematic detailed description of the baseline conditions in each of the four communities.

Updates on Community Action Planning Grants
Lathen reported on the next steps for each of the four LIHF initiatives. Following the awarding of the Racine LIHF Initiative in March, the Memorandum of Understanding was initiated and the account set-up. The Convening Planning Agencies and Participating Agencies for the Beloit and Milwaukee LIHF initiatives are working on their responses to the reviewer comments and will be prepared to present revised proposals in the next couple of months. Kenosha LIHF has responded to the reviewer comments and is prepared to present the revised proposal today.

Presentation and decision on award for Kenosha LIHF Community Action Planning Grant
Gwen Perry-Brye (Advanced Practice Nurse Practitioner, Kenosha County Division of Health; Chairperson, Black Health Coalition of Greater Kenosha), Jennifer White (Coordinator), and Norma Carter (member of the Ethnic Elders of Kenosha) presented an overview of the revised Kenosha LIHF Community Action Planning Grant, including a detailed response to the issues raised by the reviewers. Following the presentation, there was a general consensus by OAC that the response to the reviewer comments was comprehensive and thoughtful, and that it thoroughly addressed the issues raised by the reviewers.
Marks indicated a conflict of interest as CEO of the United Way of Kenosha County, a participating agency on the planning grant proposal.

Holmes seconded a motion by Gilchrist to approve planning grant funding for *Kenosha Lifecourse Initiative for Healthy Families* of $190,000 and early implementation grant funding of $10,000 over a period of one year. The motion was approved with six affirmative votes. Marks abstained.

6. Community-Academic Partnership Fund

**Letter from Great Lakes Inter-Tribal Council, Inc.**

Goelzer reported that the Great Lakes Inter-Tribal Council, Inc. submitted a letter requesting the OAC to consider funding the project, “Increasing Cultural Competency Among Nurses in Indian Country”, which was previously approved but unfunded in the 2008 funding cycle. There was general consensus by OAC that it would not be appropriate to give special consideration to unfunded highly ranked proposals from the previous funding cycle given the significant changes made to the 2010 Request for Proposals. WPP staff will prepare a response.

**Discussion and decision on 2010 Request for Partnerships (RfP)**

Frey presented an overview of the revisions to the 2010 Request for Partnerships (RfP), including award amounts and durations, eligibility, funding priorities, and the review process. She also presented a document created by Bridget Booske on “Finding Effective Programs and Policies” which compiles general sources of evidence addressing the focus areas of the State Health Plan. Frey considered presenting an overview of the Healthiest State Database at a future OAC meeting. Farrell seconded a motion by Gaines to approve the 2010 RfP allowing for further editorial clarifications by WPP staff. The motion passed unanimously.

Mathison presented an overview of the web-based Notice of Intent, and the development of the new web-based full application.

7. Review final report for Continuing Public Health Education (Mejicano)

Discussion of the final report for Continuing Public Health Education was deferred until June.

8. Adjourn – Next meeting May 19

Goelzer adjourned the meeting at 2:30pm.

Recorder, Tonya Mathison

Secretary, Valerie Gilchrist