Minutes

UW School of Medicine and Public Health (SMPH)
Oversight and Advisory Committee (OAC)
1:00PM, February 18, 2009 – 4201 HSLC

Members Present: Phil Farrell (phone), Meg Gaines (phone), Valerie Gilchrist, David Kindig, Lorraine Lathen (phone), Doug Mormann (phone), Greg Nycz (phone)

Members Absent: Susan Goelzer

Invited Guest: Patrick Remington

Guests: Brynne McBride, Yvonne Onsager

Staff: Cathy Frey, Tonya Mathison, Ken Mount, Eileen Smith, Shannon Sparks, Karla Thompson

1. Call meeting to order

Mormann called the meeting to order at 1:05pm.

2. Announcements

Legislative Audit Bureau audit
Smith indicated that the program audit by the Legislative Audit Bureau has commenced.

2009-2014 Five-Year Plan
Smith reported that the Wisconsin Partnership Program (WPP) 2009-2014 Five-Year Plan and Evaluation Report were mailed to over 400 individuals. The mailing list included UW-Madison, the Board of Regents, the Wisconsin United for Health Foundation, departments and centers in the UW School of Medicine and Public Health, the Governor’s Office and the Departments of Health Services and Children and Families. The documents were also posted on the WPP website.

March 20, 2009 strategic planning retreat
OAC’s strategic planning retreat is scheduled on March 20 at the Wisconsin Institutes for Medical Research (WIMR). The agenda, which is being developed, includes a grant outcomes report by WPP staff, an overview of the Community-Academic Partnership Fund financial and program evaluations and a discussion of the optimal allocation of funding among grants. Frey requested that members consider additional discussion topics.

OAC Special Initiative Subcommittee minutes
The approved Special Initiative Subcommittee minutes will be emailed to the OAC members.
3. **Approval of December 17, 2008 and January 21, 2009 minutes**

Kindig moved approval of the draft December 17, 2008 minutes. Lathen seconded and the motion was unanimously approved.

Nycz moved approval of the draft January 21, 2009 minutes. Gaines seconded and the motion was unanimously approved.

4. **Update on status of Wisconsin Partnership Program endowment**

The UW Foundation (UWF) projects a decrease in the value of the WPP endowment by 23% as of December 31, 2008. An additional 1.5% decrease is projected as of January 31, 2009. Given the continued volatility in the financial markets, Mount indicated that it is unlikely that there will be interest earnings from the endowment in 2009 and 2010. He emphasized the importance of OAC’s decision in January to reduce current funding levels in order to ensure adequate funds for existing commitments through 2010.

The OAC requested that David Erickson, Chief Investment Officer of the UWF, attend a future OAC meeting to discuss the WPP endowment as well as the role and responsibilities of the UWF.

5. **Nominating Subcommittee report on recruitment of OAC public member**

The OAC Nominating Subcommittee made up of Meg Gaines, Lorraine Lathen, Doug Mormann and Greg Nycz met on January 21 to discuss the five nominees to fill the vacant health advocate position. Mormann reported that a recommendation will likely be shared at the March OAC meeting following interviews of three finalists.

6. **Nominating Subcommittee report and election of OAC officers**

The OAC Nominating Subcommittee made up of David Kindig, Meg Gaines and Greg Nycz met on February 10 to discuss and determine the nominations for the officer positions. Gaines reported that the Subcommittee unanimously nominated the current officers: Susan Goelzer as Chair, Doug Mormann as Vice Chair, and Lorraine Lathen as Secretary. Kindig moved approval of the nominations for two year terms commencing February, 2009. Farrell seconded and the motion was unanimously approved.

7. **Discussion and acceptance of WPP Policies and Procedures Manual**

Gaines moved acceptance of the WPP Policies and Procedures Manual. Lathen seconded and the motion was unanimously approved. The manual includes five major sections: Governance, Oversight and Advisory Committee, Medical Education and Research Committee, Administration and an Appendix.
8. Medical Education and Research Committee (MERC) update

Smith provided an overview of the February 9, 2009 MERC meeting. Dean Golden awarded strategic funding for the development of the Symposium on New Governance for Health System Change to examine how new forms of regulation and governance affect the prospects for health systems change and improvement.

MERC is being reorganized in accordance with the 2009-2014 Five-year Plan. There are four elected positions - three faculty positions and one academic staff. In addition, Dean Golden is considering five appointments and the Basic Sciences Chairs’ Caucus and the Council of Chairs are respectively considering chair appointments. In March, OAC will consider the appointment of two members. The reorganized MERC should be in place no later than May.

After carefully reviewing MERC’s obligations, there was general agreement to implement an additional 5% reduction in expenditures for a total of 25%. The objective is to enable the committee to consider new proposals, such as the Collaborative Health Sciences Program and collaborative initiatives with OAC, in 2009 and 2010. This additional reduction will affect the targeted “focus area” grants, reapplications and the competitive Collaborative Health Sciences Program. Targeted grantees whose projects are ending will be asked to reapply at 75% of the value of the current award.

MERC is reviewing the 31 Collaborative Health Sciences Program preliminary applications in the event that the committee is able to move to the next stage of the review process after further budget deliberations.

9. OAC Healthy Birth Outcomes Initiative Steering Committee report

Lathen and Farrell provided an overview of the February 11, 2009 Healthy Birth Outcomes Initiative Steering Committee meeting. The initial focus for the committee will be threefold: 1) to coordinate a public awareness and media campaign, 2) to identify and provide a structure to engage funding partners, and 3) to release funds for community organizing and planning. Frey distributed a press release on the birth initiative highlighting the work of the new Steering Committee and building awareness of the issue.

Smith reported that the position description for the program officer position has been released and an extensive recruitment effort is underway. Applications must be received by March 13.


Mormann presented an overview of the January 29, 2009 Public Health Education and Training (PHET) Subcommittee meeting which focused on discussion of renewal applications for the Population Health Fellowship Program and the Healthy Wisconsin Leadership Institute. PHET was supportive of both projects.
Draft PHET Reapplications

Patrick Remington, MD, PhD, presented an overview of the draft reapplications for the Wisconsin Population Health Fellowship Program and the Healthy Wisconsin Leadership Institute.

Remington requested $498,602 – a 15% budget reduction – over one year starting April 1, 2009 for the Wisconsin Population Health Fellowship Program. Since its inception, the Fellowship Program has engaged Fellows in developing and implementing programs, policies, research, and policy analysis with the potential to make broad improvements in population health in Wisconsin. The program has retained four of eleven graduates within Wisconsin’s public health workforce. The requested funds will be used to recruit and place three fellows for a total of eight fellows in 2009-2010 in community agencies across the state.

Remington requested $173,333 – a 27% budget reduction – over one year starting April 1, 2009 for the Healthy Wisconsin Leadership Institute. Since its inception, the Institute has delivered continuing education to more than 700 government and private sector professionals. The requested funds will be used to deliver the Community Teams Program, develop two regional training workshops and to launch an online learning library and a comprehensive program evaluation.

Following discussion, the OAC requested that Remington revise the proposals to reflect two-year funding requests at the reduced levels beginning April 1, 2009. Revised proposals will be considered in March.

Decision on PHET reapplication process and no cost extension requests

The PHET reapplication instructions were revised to allow a maximum funding duration of two years. Additional multi-year extensions may be requested for consideration by OAC.

OAC will consider the no cost extensions for the current PHET initiatives in March. A detailed explanation of planned expenditures during the carry forward period is required. There must be no overlap with the reapplication request.

11. Community-Academic Partnership Fund

Update on implementation grant budget reductions

Sparks reported that WPP staff have been working with the 2007 and 2008 Collaboration Implementation grantees on implementing the 15% budget reductions. Awards that began in 2008 will be reduced during years 2 and 3 of their grant and awards that began in 2007 will be reduced during year 3 of their grant. Revised budgets have been submitted by all but one grantee. WPP staff are following up on a letter from ABC for Health, Inc. seeking clarification of the budget reduction request.
Discussion and decision on no cost extension requests
Sparks presented an overview of ten no cost extension requests as well as the recommendations of the WPP staff. Following discussion, Kindig moved acceptance of the WPP staff recommendations. He added that approval of the requests by the Juneau County Health Department and Deaf Unity will be contingent upon follow-up/site visit by WPP staff. Gaines seconded and the motion was unanimously approved. Nycz indicated a conflict of interest and did not vote on two requests from the Marshfield Clinic.

Annual grant reporting discussion at strategic retreat
The agenda for the strategic planning meeting in March will include discussion of the annual grant close-out report. The close out reports will be sent in advance for review.

12. Adjourn – Next meeting March 20, 2009, 11:30am-4:00pm, WIMR

The meeting concluded at 3:35pm following a motion and a second by Gilchrist and Kindig respectively. The motion was unanimously approved.

Recorder, Tonya Mathison

Secretary, Lorraine Lathen